

**Minutes**  
**Town of Three Rivers**  
**Regular Council Meeting**

Date:December 10, 2018

Members Present            Eddie Macaulay, Jane King, Alan Munro, Gerard Holland, Ronnie Nicholson, Cameron MacLean, David McGrath, Cindy MacLean, Cody Jenkins, Isaac MacIntyre, Debbie Johnston, John MacFarlane

Staff Present                Kevin Jenkins, Dorothy Macdonald, Andrew Daggett

Visitors                      Steve Dunne and Jonathan Locke (WelcomePEI Guide)

**1. Call to Order**

Mayor Macaulay called the meeting to order at 7:00 pm.

**1.1 Introduction of Council**

Mayor Macaulay asked the Council to introduce themselves and the ward they represent.

**2. Approval of Agenda**

**Moved By** John MacFarlane  
**Seconded By** Cindy MacLean

Approve the agenda as presented.

**Motion Carried Unanimously**

**3. Disclosure of Conflict of Interest**

Gerard Holland declared on item 7.2 as the subject property is close to his own.

**4. Adoption of Minutes of Nov. 26/18**

**Moved By** John MacFarlane  
**Seconded By** Jane King

To adopt the minutes of the Nov. 26/18 Committee of Council meeting.

**Motion Carried Unanimously**

**5. Delegations, Special Speakers and Public Input**

**5.1 Welcome PEI print guide**

Steve Dunne and Jonathan Locke presented information on how Three Rivers could be become part of the WelcomePEI travel guide for 2019. Council will need to make a

decision on whether to be included by January 15/19 to allow for sufficient time to get the guide compiled and printed.

## **6. Reports**

### **6.1 RCMP Report**

There was no report for this meeting.

### **6.2 Development Permit Report**

The development report was presented for information.

### **6.3 Mayor's Report**

The Mayor gave a brief report in which he outlined that Council would be thoughtful of discussions and decisions to be sure that they made the right decision, not just a fast decision. He thanked the Interim Council and staff for a smooth transition and wished everyone a Merry Christmas.

### **6.4 CAO Report**

Interim CAO Kevin Jenkins gave his report which included highlighting the following:

- conducting the swearing in ceremony on Dec. 3
- gathering the required Council member Disclosure Statements and other required paperwork from the election
- working with the Hiring Committee to conduct interviews for the CAO position
- filing the required reports and papers with Election PEI and Municipal Affairs
- preparing for the transfer to a permanent CAO
- outlining some of the bylaws that need to be addressed in the near future which include the Procedural Bylaw and Remuneration Bylaw.

### **6.5 Deputy Mayor appointment**

Mayor Macaulay appointed Debbie Johnston as Deputy Mayor.

### **6.6 FPEIM Representative**

After some discussion about the role of an FPEIM representative and the timing and frequency of meetings, Deputy Mayor Johnston agreed to serve on the Board for the coming year.

### **6.7 Hiring Committee CAO recommendation**

The Hiring Committee consisted of Mayor Macaulay, Councillors Holland and King, and Interim CAO Jenkins. They expressed that they interviewed two excellent candidates and brought forward their recommendation to hire Andrew Daggett as the CAO for Three Rivers.

**Moved By** John MacFarlane  
**Seconded By** David McGrath

Hire Andrew Daggett as permanent CAO for Three Rivers.

**Motion Carried Unanimously**

**7. Requests for Decision from Committee of Council Meeting**

**7.1 Subdivision Request - Brudenell / Island Nature Trust**

Information was presented on the Brudenell / Island Nature Trust Subdivision request. Council has received a letter from GWBI indicating their support for the transfer. The subdivided property will have a right-of-way down the side of the GWBI property for access.

**Moved By** Cameron MacLean

**Seconded By** Debbie Johnston

To approve the GWBI / Island Nature Trust subdivision and land transfer.

**Motion Carried Unanimously**

**7.2 Subdivision Request - Brett Kohli**

Councillor Holland left the meeting at 7:35.

Niall MacKay, Development Officer for Lower Montague addressed Council and explained that this subdivision plan meets the requires for the bylaws for Lower Montague. The property next to the road will be able to be developed but the remaining property will need more than the seasonal access it now has in order to be developed.

Councillor Holland returned to the meeting at 7:40 after discussion and voting was completed.

**Moved By** John MacFarlane

**Seconded By** Cindy MacLean

To give approval to the subdivision of property PID 253013 in Lower Montague as proposed on ISE survey map drawing no. 16333 included in the agenda package.

**Motion Carried Unanimously**

**7.3 Waterfront Upgrades Project**

Andrew Daggett explained the background behind the request and that the money was available to complete the studies to see if a walking bridge is possible. There was discussion about whether Council had sufficient details of the project to support a motion to complete the study.

To approve the proposal to complete preliminary studies into the feasibility of a walking bridge across the Montague River.

**Moved By** Cody Jenkins

**Seconded By** Debbie Johnston

To table the motion until the January 14/19 Regular Council Meeting to give Council time to get more details.

**Motion Carried Unanimously**

**7.4 GWBI land consolidation**

This was discussed as a "house keeping" item in which the property would be consolidated into one lot again after being subdivided some years ago.

**Moved By** Debbie Johnston

**Seconded By** Cody Jenkins

To approve the consolidation of property as shown on ISE plan of survey Drawing No. 18248-1 dated Oct. 24/18 and included in the agenda package.

**Motion Carried Unanimously**

**7.5 WWTP Outfall Pipe Agreement**

Andrew Daggett explained the background behind the request and that, although not a perfect agreement, the Montague Water & Sewer Corp felt it was as good as we would get and were prepared to support signing the agreement.

**Moved By** Debbie Johnston

**Seconded By** Gerard Holland

To sign the license agreement between the Town of Three Rivers and the Harbour Authority for the Wastewater Treatment Plant discharge pipe.

**Motion Carried Unanimously**

**7.6 Affordable Housing Tax Incentive**

Council met with Clifford Lee, Senior Advisor of Social Infrastructure on Dec. 3 to get more information on this request. Mr. Lee explained that the Province would support the development with capital funding and that they would be responsible for occupying the affordable units. The Town would give 10 year municipal tax relief on the 30 affordable units but would receive the taxes for the remaining 20 units.

**Moved By** Gerard Holland

**Seconded By** David McGrath

Be it resolved that Council grant a 10 year property tax rebate to the developer on 30 units of a proposed 50 unit project as requested through the Province of PEI. The project must follow all normal steps for a development permit to be issued.

**Motion Carried Unanimously**

**7.7 Funding request from Montague Minor Hockey**

Council discussed the request and felt it was fair given the economic impact of the tournament to the area.

**Moved By** Jane King

**Seconded By** Isaac MacIntyre

Donate \$450 to the Norsement Tournament.

**Motion Carried Unanimously**

**8. Correspondence**

**8.1 Richard & Stacy Toms letter**

Dorothy Macdonald informed Council that the water system was owned by the Province and operated by a Provincial body, Environmental Industrial Services Inc. (EISI). Georgetown had been asked to take over the system in the past but had declined the offer as the system was deemed to be old and in need of major repair and upgrades. Georgetown collects the bills and does the bookwork but the Province owns the system. The Town is running on 3 wells that were originally installed to supply a couple of commercial facilities, but home owners were encouraged to join the system and about half the residences in Georgetown are on the system. Eastern Fabricators uses a substantial amount of water and their being on the system, near the head of the system, has created some pressure issues. A new well was drilled for them to use but hasn't been turned on yet. Council agreed that more information and negotiation with the Province would be needed.

Council was also informed by Mayor Macaulay that there is a water and/or sewer issue in Cardigan that may need to be addressed.

**9. Adjournment**

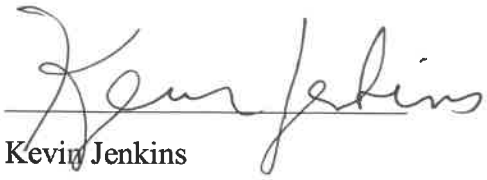
Meeting adjourned at 8:42.

**Moved By** John MacFarlane

**Seconded By** Cindy MacLean


Motion to adjourn.

**Motion Carried Unanimously**



Kevin Jenkins

CAO



Edward Macaulay

Mayor