

**Town of Three Rivers**  
**Committee of Council Meeting**  
**Minutes**

December 17, 2018  
7:00 pm

Present	Eddie Macaulay, Wayne Spin, Debbie Johnston, John MacFarlane, Jane King, Alan Munro, Gerard Holland, Ronnie Nicholson, David McGrath, Cindy MacLean, Cody Jenkins, Isaac MacIntyre
Council Absent	Cameron MacLean
Staff Present	Kevin Jenkins, Dorothy Macdonald, Jill Walsh, Andrew Daggett
Visitors	S/Sgt. Fitzpatrick, Tim Mair, 3 citizens, one media

**1. Call to Order**

Mayor Macaulay called the meeting to order at 7:00 pm.

**2. Approval of Agenda**

**Moved By** John MacFarlane

**Seconded By** Debbie Johnston

To approve the agenda as presented.

**Motion Carried Unanimously**

**3. Disclosure of Conflict of Interest**

No conflicts were declared.

**4. Adoption of Dec. 10/18, Minutes of Regular Council Meeting**

**Moved By** Cindy MacLean

**Seconded By** Jane King

To adopt the minutes of the Dec. 10/18 Regular Meeting of Council with a breakdown of those present into:

Council present and absent

Staff present

Visitors present

**5. Delegations, Special Speakers and Public Input**

**5.1 Merrill Scott**

Mr. Scott questioned Council as to why the interim CAO was still at the meetings. The Mayor responded that the salary negotiations with the candidate for CAO were at an impasse.

**5.2 Alan MacKinnon - Georgetown Port Incorporated**

Tim Mair spoke on behalf of the Georgetown Port Inc and gave his report on the project for which the GPI is seeking a letter of support. The GPI owns the Georgetown wharf and much of the surrounding area and wants to develop the area as they see Three Rivers as having tremendous tourism potential. The proposed tourism shop development is projected to be a \$300-500,000 investment. GPI has also been working on a getting cruise ships to come to Georgetown as well and has invested substantial time and finances toward this cause.

**6. Reports**

**6.1 Development Permit Report**

There was no report for this meeting.

**6.2 Cardigan water report**

Council discussed the Cardigan water report and decided that the report writer should be invited to come to a meeting and explain the report and answer questions. Council discussed some of the options to the water and/or sewer issues that some houses are experiencing. It was decided to get the report writer to come and talk to Council and also to try and get the water sampling reports done at the old dump site to clarify any confusion about possible water contamination from the site. There was also a general feeling that the citizens did not feel that they were being heard and that effort should be made to meet with the residents to hear their concerns and discuss options.

Deputy Mayor Johnston will contact Peter Joostema (report writer) to come and explain the report to Council.

**6.3 RCMP Report**

S/Sgt. Fitzpatrick gave the November 2018 RCMP Report to Council and answered questions.

**7. Requests for Decision**

**7.1 Georgetown Port Authority letter of support**

Council had heard the report from GPI earlier in the meeting and expressed their support for the project. Consensus was given to move this item forward for a decision at the January 14/19 Regular Council Meeting.

**7.2 WelcomePEI Guide advertising**

Council discussed whether we might cost share the ad with another organization like the GPI, Waterfront Corp or another Town affiliated organization. As time is short and a decision needs to be made to meet printing schedules, consensus was given to move this item forward for a decision at the January 14/19 Regular Council Meeting to purchase a two page ad for \$4,730.

**7.3 Montague - Mt. Hamilton Goodwill Games**

Council discussed the request and decided it would be prudent to put a donation policy in place before making any more donations. They stated that the proponents of this request could ask to be included in the 2019/20 budget.

**7.4 Three Rivers Procedural Bylaw (draft)**

CAO Jenkins explained that there are several bylaws that will need to be put in place in the upcoming months, some of which are more crucial than others. His list of most important bylaws included: Procedural Bylaw, Grants & Donations Bylaw and Remuneration Bylaw.

Consensus was given to move this item forward for a decision at the January 14/19 Regular Council Meeting.

Council also discussed having Merrill Scott and Kevin Jenkins (once no longer CAO) form the Remuneration and Allowances Commission required by the Remuneration Bylaw.

**7.5 Three Rivers Conflict of Interest Bylaw (draft)**

Consensus was given to move this item forward for a decision at the January 14/19 Regular Council Meeting.

**7.6 Three Rivers Code of Conduct Bylaw (draft)**

Consensus was given to move this item forward for a decision at the January 14/19 Regular Council Meeting.

**7.7 Remuneration Bylaw (draft)**

Consensus was given to move this item forward for a decision at the January 14/19 Regular Council Meeting.

**8. Correspondence for Information**

There was no correspondence for this meeting.

**9. Adjournment**

It was decided that the January meetings of Council will be held in Montague and the February meetings will be held in Lw. Montague.

Meeting adjourned at 8:37.

**Moved By** John MacFarlane  
**Seconded By** David McGrath

Motion to adjourn.

**Motion Carried Unanimously**

A handwritten signature in cursive script, reading "Edward Macaulay", written over a horizontal line.

Edward Macaulay, Mayor

A handwritten signature in cursive script, reading "Kevin Jenkins", written over a horizontal line.

*for*

Kevin Jenkins, CAO