

**Minutes  
Town of Three Rivers  
Regular Council Meeting**

March 11, 2019  
Lower Montague Community Centre

Members Present            Mayor Ed MacAulay, Deputy Mayor Debbie Johnston, Councillor John MacFarlane, Councillor Alan Munro, Councillor Gerard Holland, Councillor Ronnie Nicholson, Councillor Cameron MacLean, Councillor Cindy MacLean, Councillor Cody Jenkins, Councillor Isaac MacIntyre

Staff Present                CAO Jill Walsh, Andrew Daggett

Others Present              8 public, 2 media

**1. Call to Order**

Mayor MacAulay called the meeting to order at 7:03 pm. He made the following appointments:

Brudenell Planning Board: Councillor Cameron MacLean, Chair, and Members Peggy Coffin, David Wisener, and Charlie Fitzpatrick.

Montague Planning Board: Councillor Debbie Johnston, Chair, and Members Jim Bagnall, Bob Smith, Dot Campbell, Daphne Griffin, and David Mabon.

**2. Approval of Agenda**

**Moved By** Councillor MacFarlane  
**Seconded By** Deputy Mayor Johnston

that the agenda be adopted as presented.

**Motion Carried Unanimously (19-56)**

**3. Disclosure of Conflict of Interest**

There was none.

**4. Adoption of Minutes of February 11, 2019, Special Council Meeting, and February 11, 2019, Regular Council Meeting**

**Moved By** Councillor Cameron MacLean  
**Seconded By** Councillor Cindy MacLean

that the minutes of the February 11, 2019, Special Council Meeting, and the February 11, 2019, Regular Council Meeting, be approved as written.

**Motion Carried Unanimously (19-57)**

**5. Delegations, Special Speakers and Public Input**

Ms. Anne VanDonkersgoed inquired about the appointments to Planning Boards in the former communities and expressed her anticipation for the time when there will be one Planning Board with representatives from across Three Rivers.

**6. Reports**

**6.1 RCMP Report**

Sgt. Chris Gunn presented the report. The vehicle-related charges have increased due to concentration on catching drivers whose licenses have been suspended. Of the four identity reports, only one suffered a loss. The three individuals who had been apprehended for theft of vehicles have been sentenced.

**6.2 Planning Board Report--Montague: Fraser Street subdivision**

**Moved By** Deputy Mayor Johnston  
**Seconded By** Councillor Nicholson

To approve the subdivision plan shown on drawing 18-071-S01 from the Office of the Provincial Chief Surveyor as submitted.

**Motion Carried Unanimously (19-58)**

**6.3 CAO Report**

**Moved By** Councillor Cameron MacLean  
**Seconded By** Deputy Mayor Johnston

that the contract for corporate brand development be awarded to Insight Marketing in the amount of \$12,750 plus HST.

**Motion Carried Unanimously (19-59)**

**Moved By** Councillor Holland  
**Seconded By** Councillor Cindy MacLean

that the contract for human resources services be awarded to Dan Hughes in the amount of \$16,900 plus HST for the first three phases of the project plus \$65/hr for phase IV.

**Motion Carried Unanimously (19-60)**

**Moved By** Deputy Mayor Johnston  
**Seconded By** Councillor Cameron MacLean

that the Town of Three Rivers appoint Frank Cowan (through broker Hyndman & Co.) as the Town's provider of insurance for a period ending on March 4, 2020.

**Motion Carried Unanimously (19-61)**

**Moved By** Councillor MacFarlane  
**Seconded By** Councillor Nicholson

that the Town of Three Rivers appoint Grant Thornton as the Town's provider of audit and accounting services for a period of up to twelve months.

**Motion Carried Unanimously (19-62)**

**Moved By** Councillor Cameron MacLean  
**Seconded By** Councillor MacIntyre

that the Town of Three Rivers appoint Cox & Palmer as the Town's legal counsel for a period of up to twelve months.

**Motion Carried Unanimously (19-63)**

**Moved By** Councillor Cindy MacLean  
**Seconded By** Councillor Holland

The Town of Three Rivers nominates Deputy Mayor Debbie Johnston to the position of Kings County representative of the Cities/Towns caucus of FPEIM.

**Motion Carried Unanimously (19-64)**

**7. Requests for Decision from Committee of Council Meeting**

**7.1 Request for Decision 19-1--Procedural Bylaw**

**Moved By** Councillor Jenkins  
**Seconded By** Councillor Cindy MacLean

that Procedural Bylaw, Bylaw #2019-03 be read a second time.

**Motion Carried Unanimously (19-65)**

**Moved By** Councillor Cameron MacLean  
**Seconded By** Councillor Cindy MacLean

that Procedural Bylaw, Bylaw #2019-03 be approved.

**Motion Carried Unanimously (19-66)**

**Moved By** Councillor Holland  
**Seconded By** Councillor MacFarlane

that Procedural Bylaw, Bylaw #2019-03, be adopted.

**Motion Carried Unanimously (19-67)**

**7.2 Request for Decision 19-2--Tax Rate Groups Bylaw**

**Moved By** Councillor MacFarlane  
**Seconded By** Councillor Jenkins

that Tax Rate Groups Bylaw, Bylaw #2019-05, be read a second time.

**Motion Carried Unanimously (19-68)**

**Moved By** Councillor Cindy MacLean  
**Seconded By** Deputy Mayor Johnston

that Tax Rate Groups Bylaw, Bylaw #2019-05, be approved.

**Motion Carried Unanimously (19-69)**

**Moved By** Councillor Cindy MacLean  
**Seconded By** Councillor Cameron MacLean

that Tax Rate Groups Bylaw, Bylaw #2019-05, be adopted.

**Motion Carried Unanimously (19-70)**

**7.3 Request for Decision 19-3--Borrowing Bylaw**

**Moved By** Councillor Holland  
**Seconded By** Councillor MacFarlane

that A Bylaw to Authorize General Borrowing, Bylaw #2019-04, be read a second time.

**Motion Carried Unanimously (19-71)**

**Moved By** Deputy Mayor Johnston  
**Seconded By** Councillor Holland

that A Bylaw to Authorize General Borrowing, Bylaw #2019-04, be approved.

**Motion Carried Unanimously (19-72)**

**Moved By** Councillor Holland  
**Seconded By** Councillor Cameron MacLean

that A Bylaw to Authorize General Borrowing, Bylaw #2019-04, be adopted.

**Motion Carried Unanimously (19-73)**

**7.4 Request for Decision 19-8--Slow Down Traffic on Fraser Street**

**Moved By** Councillor Holland  
**Seconded By** Councillor Cindy MacLean

that the Town send a letter to the Minister of Transportation, Infrastructure and Energy, requesting the addition of both a crosswalk and a school zone speed limit on Fraser Street.

**Motion Carried Unanimously (19-74)**

**7.5 Request for Decision 19-9--Grants Bylaw**

**Moved By** Councillor Jenkins  
**Seconded By** Deputy Mayor Johnston

That the Grants Bylaw, Bylaw# 2019-08, be read a first time.

**Motion Carried Unanimously (19-75)**

**Moved By** Councillor MacFarlane  
**Seconded By** Councillor Nicholson

that the Grants Bylaw, Bylaw# 2019-08, be approved.

**Motion Carried Unanimously (19-76)**

**Moved By** Councillor Holland  
**Seconded By** Deputy Mayor Johnston

that Policy TRG-1, the Minor Grants Policy, be adopted.

**Motion Carried Unanimously (19-77)**

**Moved By** Councillor MacFarlane  
**Seconded By** Councillor Nicholson

that Policy TRG-2, the Major Grants Policy, be adopted.

**Motion Carried Unanimously (19-78)**

**Moved By** Councillor MacFarlane  
**Seconded By** Councillor MacIntyre

that Policy TRG-3, the Town-Owned Facilities Grant Policy, be adopted.

**Motion Carried Unanimously (19-79)**

**Moved By** Councillor MacFarlane  
**Seconded By** Deputy Mayor Johnston

that Policy TRG-4, the Montague Municipal Revitalization Tax Incentive Program Policy, be adopted.

**Motion Carried Unanimously (19-80)**

**7.6 Request for Decision 19-10--Reserve Funds Bylaw**

**Moved By** Councillor MacFarlane  
**Seconded By** Councillor Cameron MacLean

that A Bylaw to Regulate Reserve Funds, Bylaw 2019-07, be read a first time.

**Motion Carried Unanimously (19-81)**

**Moved By** Councillor MacFarlane  
**Seconded By** Deputy Mayor Johnston

that A Bylaw to Regulate Reserve Funds, Bylaw #2019-07, be approved.

**Motion Carried Unanimously (19-82)**

**7.7 Request for Decision 19-11--Overdraft and Georgetown Loans**

**Moved By** Councillor Holland  
**Seconded By** Councillor Nicholson

Be it resolved that the Town of Three Rivers authorize borrowing of up to \$10,000 on Visa credit cards, at prevailing credit card rates of interest, repayable on demand, for the purpose of facilitating purchases made in the normal course of business, and secured by this general borrowing resolution. This amount will not cause the municipality to exceed its debt limit.

**Motion Carried Unanimously (19-83)**

**Moved By** Councillor Cameron MacLean  
**Seconded By** Deputy Mayor Johnston

Be it resolved that the Town of Three Rivers authorize borrowing of up to \$500,000 on an operating overdraft, at prime less 0.25%, repayable on demand, interest to be paid

monthly, for the purposes of financing operating expenditures, and secured by this general borrowing resolution. This amount will not cause the municipality to exceed its debt limit.

**Motion Carried Unanimously (19-84)**

**Moved By** Councillor Jenkins  
**Seconded By** Councillor Cindy MacLean

Be it resolved that the Town of Three Rivers authorize borrowing of \$2631.23, at prime plus 1.25%, to be repaid in monthly installments of \$1306 plus interest, for the purposes of re-financing a 2004 Sterling Fire Truck, and secured by:

1) a chattel mortgage in the amount of \$210,000 providing a 1st fixed charge over 2004 Sterling Fire Truck and all attachments/accessories with all perils replacement cost insurance coverage, loss, if any, payable to the Bank, and

2) this Borrowing Resolution.

This amount will not cause the municipality to exceed its debt limit.

**Motion Carried Unanimously (19-85)**

**Moved By** Councillor Jenkins  
**Seconded By** Councillor Cindy MacLean

Be it resolved that the Town of Three Rivers authorize borrowing of \$212,367.00, at prime plus 1%, to be repaid in monthly installments of \$1106 plus interest until December, 2035, for the purpose of re-financing a former Town of Georgetown loan, and secured by this Borrowing Resolution. This amount will not cause the municipality to exceed its debt limit.

**Motion Carried Unanimously (19-86)**

**7.8 Request for Decision 19-12--Meeting Schedule**

**Moved By** Councillor MacFarlane  
**Seconded By** Councillor Cameron MacLean

that the meeting schedule for 2019-20 be adopted as presented.

**Motion Carried Unanimously (19-87)**

**8. Adjournment**

**Moved By** Councillor MacFarlane  
**Seconded By** Councillor Cindy MacLean

that the meeting be adjourned.

**Motion Carried Unanimously (19-88)**

This meeting was adjourned at 7:37 pm.



Jill Walsh  
CAO



Edward MacAulay  
Mayor