

**Minutes**  
For Public Viewing  
**Town of Three Rivers**  
**Regular Council Meeting**

May 13, 2019

Members Present: Mayor Ed MacAulay, Councillor Wayne Spin, Deputy Mayor Debbie Johnston, Councillor John MacFarlane, Councillor Jane King, Councillor Alan Munro, Councillor Ronnie Nicholson, Councillor Cameron MacLean, Councillor David McGrath, Councillor Cindy MacLean, Councillor Cody Jenkins, Councillor Isaac MacIntyre, CAO Jill Walsh, Dorothy MacDonald, Jill Haley

Staff Present:

Others Present: 11 public, 1 media

**1. Call to Order**

Mayor MacAulay called the meeting to order at 7:00 pm. On behalf of Council, he expressed condolences and sympathies to Kim Hicken and family.

**2. Appointment of Georgetown Sewer Commission**

Mayor MacAulay made the following appointments to the Georgetown Sewer Commission: Councillor Cody Jenkins, Chair, and Phillip Hebert and Mark Stephens, Commissioners.

**3. Approval of Agenda**

**Moved By** Councillor MacFarlane  
**Seconded By** Councillor Cameron MacLean

That the agenda be amended by the removal of the second and third possible motions under section 7.2 CAO Report, and that those discussions be moved to the closed session under section 119(1)(d) of the Municipal Government Act.

**Motion Carried Unanimously (19-132)**

**Moved By** Councillor Jenkins  
**Seconded By** Councillor MacIntyre

That the agenda be further amended by moving the fourth motion under section 7.2, CAO Report, to the closed session under section 119(1)(b) of the Municipal Government Act, and that the agenda be adopted.

**Motion Carried Unanimously (19-133)**

**4. Disclosure of Conflict of Interest**

There was none.

**5. Adoption of Minutes of April 8, 2019, Regular Council Meeting, April 22, 2019, Special Council Meeting, and April 29, 2019, Special Council Meeting**

**Moved By** Councillor King

**Seconded By** Councillor Cameron MacLean

that the minutes of the April 8, 2019, Regular Council meeting, be approved as written.

**Motion Carried Unanimously (19-134)**

**Moved By** Councillor Spin

**Seconded By** Deputy Mayor Johnston

that the minutes of the April 22, 2019, Special Council meeting, be approved as written.

**Motion Carried Unanimously (19-135)**

**Moved By** Councillor Cameron MacLean

**Seconded By** Councillor Spin

that the minutes of the April 29, 2019, Special Council meeting, be approved as written.

**Motion Carried Unanimously (19-136)**

**6. Delegations, Special Speakers and Public Input**

Mr. Ron Whittaker described the charges on his property tax bill and compared them to his 2018 bill.

Mr. Merrill Scott inquired about the status of a new town hall and asked about the agenda items that had been moved to closed session. He inquired how long Artisans on Main might continue to receive funding from the Town and indicated his disapproval of the idea of a pedestrian bridge. He inquired about human resource matters with the Town.

**6.1 Mr. Phillip Hebert, Georgetown Area Development Corp.**

Mr. Hebert stated that the GADC expects the Town of Three Rivers to continue to observe previous practice of the Town of Georgetown regarding the GADC, including the appointment of a councillor to the GADC board. Mayor MacAulay agreed to consider the request and respond accordingly.

**7. Reports**

**7.1 RCMP Report**

Staff Sergeant Howard Fitzpatrick presented the report for April 2019. There was some discussion about false alarms and mental health act calls.

**7.2 CAO Report**

**Moved By** Councillor Cameron MacLean  
**Seconded By** Deputy Mayor Johnston

Be it resolved that RGM Home Inspection Services be contracted to inspect the 18 buildings on the list dated April 9, 2019, at a cost of \$11,750 excluding HST.

**Motion Carried Unanimously (19-137)**

**7.3 Montague Planning Board Report**

**7.3.1 Affleck Development (subdivision request)**

**Moved By** Deputy Mayor Johnston  
**Seconded By** Councillor MacFarlane

The subdivision of PID 1096411 to enable the construction of two more apartment buildings is hereby approved, as per Section 14.7.1 of the Zoning Bylaw.

**Motion Carried Unanimously (19-138)**

**7.3.2 New Affleck apartments**

The Board discussed the application from Affleck Construction and their request to build two more apartment buildings similar to the two being completed.

**Moved By** Deputy Mayor Johnston  
**Seconded By** Councillor MacFarlane

That the development permit applications for two apartment buildings on a parcel to be subdivided from PID 1096411 are approved.

**Motion Carried Unanimously (19-139)**

**7.3.3 Subdivision of 56 Unit Apartment property**

The Board discussed the subdivision of the apartment property Lot 19-1 from PID 934364 and that this would define the apartment property as separate and allow for the rezoning to be applied to that property only in a more defined manner. Lot 19-1 will be the only R-3 property once the subdivision is approved.

**Moved By** Deputy Mayor Johnston  
**Seconded By** Councillor Spin

Be it resolved that the subdivision of Lot 19-1 from PID 934364, as shown on Drawing 19018-1 dated May 2, 2019, from ISE, is hereby approved.

**Motion Carried Unanimously (19-140)**

**7.4 Montague Waterfront Development Corp. Report**

**Moved By** Deputy Mayor Johnston  
**Seconded By** Councillor King

that Chris Judson and Reid Lea be appointed to the Board of Directors of the Montague Waterfront Development Corporation, replacing Jim Bagnall and Dan Bartlett.

**Motion Carried Unanimously (19-141)**

**7.5 Report from Human Resources Consultant, Mr. Dan Hughes**

**Moved By** Deputy Mayor Johnston  
**Seconded By** Councillor Spin

that Policy TRHR-1, Driver's Abstracts, Valid Driver's License and Satisfactory Insurance Coverage for Operation of Personal Vehicle, is hereby adopted.

**Motion Carried Unanimously (19-142)**

**Moved By** Councillor Cameron MacLean  
**Seconded By** Councillor McGrath

that Policy TRHR-2, Work Alone Policy, is hereby adopted.

**Motion Carried Unanimously (19-143)**

**Moved By** Councillor King  
**Seconded By** Councillor McGrath

that Policy TRHR-6, Corrective Discipline Policy, is hereby adopted.

**Motion Carried Unanimously (19-144)**

**Moved By** Councillor McGrath  
**Seconded By** Councillor Spin

that Policy TRHR-7, Hand Held Wireless Communication Device Use Guideline, is hereby adopted.

**Motion Carried Unanimously (19-145)**

**Moved By** Councillor Jenkins  
**Seconded By** Councillor Cameron MacLean

that Policy TRHR-8, Safety Policy, is hereby adopted.

**Motion Carried Unanimously (19-146)**

**Moved By** Deputy Mayor Johnston  
**Seconded By** Councillor Nicholson

that Policy TRHR-9, Substance Abuse Prevention Policy, is hereby adopted.

**Motion Carried Unanimously (19-147)**

**Moved By** Councillor Spin  
**Seconded By** Councillor Nicholson

that Policy TRHR-10, Code of Conduct, is hereby adopted.

**Motion Carried Unanimously (19-148)**

**Moved By** Councillor King  
**Seconded By** Councillor Cindy MacLean

that Policy TRHR-11, Domestic Violence Policy & Safety Plan, is hereby adopted.

**Motion Carried Unanimously (19-149)**

**8. Requests for Decision from Committee of Council Meeting**

**8.1 Request for Decision 19-17---A Bylaw to Amend the Town of Montague Zoning Bylaw 2016-02, Bylaw 2019-11**

**Moved By** Councillor Cameron MacLean  
**Seconded By** Councillor Nicholson

**Whereas** an application was received from APM for a portion of PID # 934364 off MacIntyre Ave for a zoning amendment from Residential Two-Family (R-2) to the proposed Residential Medium Density (R-3) under the Town of Montague

Zoning Bylaw 2016-02 Zoning Map, for the purposes of constructing an apartment building;

**Be it resolved** that zoning bylaw amendment, Bylaw # 2019-11, a bylaw to amend the Town of Montague Zoning Bylaw 2016-02 be hereby read a first time.

**Motion Carried Unanimously (19-150)**

**Moved By** Deputy Mayor Johnston  
**Seconded By** Councillor McGrath

**Whereas** an application was received from APM for a portion of PID # 934364 off MacIntyre Ave for a zoning amendment from Residential Two-Family (R-2) to the proposed Residential Medium Density (R-3) under the Town of Montague Zoning Bylaw 2016-02 Zoning Map, for the purposes of constructing an apartment building;

**And whereas** zoning bylaw amendment, Bylaw 2019-11, a bylaw to amend the Town of Montague Zoning Bylaw 2016-02 was read a first time at this Council meeting;

**Be it resolved** that Bylaw #2019-11, a bylaw to Amend the Town of Montague Zoning Bylaw 2016-02 , be hereby approved.

**Motion Carried Unanimously (19-151)**

## **8.2 Request for Decision 19-18--Cardigan Area Heritage Association**

**Moved By** Councillor Nicholson  
**Seconded By** Councillor Cindy MacLean

that, for fiscal year 2019-20, the Town of Three Rivers will pay the following costs associated with the Cardigan Area Heritage Centre: property and liability insurance, property tax, the second and third (if required) sewage pump-outs, and flowers for the window boxes.

**Motion Carried Unanimously (19-152)**

## **8.3 Request for Decision 19-19--Artisans on Main**

**Moved By** Deputy Mayor Johnston  
**Seconded By** Councillor MacFarlane

that the Town of Three Rivers contribute \$2500 toward the cost of rent at the Artisans on Main shop on Water Street, Montague.

**Motion Tabled (19-153)**

**8.4 Request for Decision 19-22--Hall Rental Policy**

**Moved By** Councillor Spin  
**Seconded By** Councillor MacFarlane

that the Town of Three Rivers Community Hall Rental Agreement, and the hall rental rates therein, are hereby adopted for the facilities listed in the Agreement.

**Motion Carried Unanimously (19-154)**

**8.5 Request for Decision 19-23--Development Permit Application, PID 488072, Brudenell**

**Moved By** Councillor MacFarlane  
**Seconded By** Councillor Nicholson

That the development permit application for PID 488072 for a fourth storage building at 5168 AA Macdonald Highway is hereby approved.

**Motion Carried Unanimously (19-155)**

**10. Closed Session Pursuant to Sections 119(1)(b), (d) and (e) of the Municipal Government Act**

**Moved By** Councillor Jenkins  
**Seconded By** Councillor McGrath

that the meeting be closed pursuant to sections 119(1)(b), (d) and (e) of the Municipal Government Act.

**Motion Carried Unanimously (19-156)**

The meeting was closed at 8:45 pm.

**10.1 Wage Adjustment for Seasonal Lead Hands**

**Moved By** Councillor Nicholson  
**Seconded By** Councillor Cindy MacLean

that a 3% wage adjustment be awarded to Mark Gotell, Naomi Gotell, and Dwayne MacIntyre effective immediately.

**Motion Carried Unanimously (19-157)**

**10.2 A possible land acquisition was discussed.**

**10.3 CAO Report**

**Moved By** Councillor Cameron MacLean

**Seconded By** Deputy Mayor Johnston

Be it resolved that Niall MacKay be appointed Development Officer of the Town of Three Rivers, with authority to administer the applicable zoning bylaws in both the former Rural Municipality of Lower Montague and the former Town of Montague, effective May 13, 2019.

9 in favour, 2 opposed.

**Motion Carried (19-159)**

**Moved By** Deputy Mayor Johnston

**Seconded By** Councillor Cameron MacLean

Be it resolved that approval is hereby granted for up to \$15,000 in professional fees for the services of Roy Main to be added to the budgeted amount for Professional Services, FPEIM, FCM Memberships, and a corresponding amount be removed from the Admin Salaries & Benefits budget line.

9 in favour, 2 opposed.

**Motion Carried (19-160)**

**Moved By** Councillor Cameron MacLean

Be it resolved that the Internal Document 2 from Insight Marketing be adopted by the Town of Three Rivers.

**No Second, Motion Died**

**Moved By** Councillor Spin

**Seconded By** Councillor Nicholson

Be it resolved that the Internal Document 1 from Insight Marketing be adopted by the Town of Three Rivers.

10 in favour, 1 opposed

**Motion Carried (19-161)**



**11. Adjournment**

The Mayor shared correspondence he had received from the Model T Tour; an invitation to Councillor Cameron MacLean's birthday party, and a request for volunteers for the dunk tank at a high school fundraiser.

**Moved By** Councillor MacFarlane

**Seconded By** Councillor McGrath

that the meeting be adjourned.

**Motion Carried Unanimously (19-162)**

This meeting was adjourned at 10:18 pm.



Jill Walsh  
CAO



Edward MacAulay  
Mayor

