

**Agenda**  
**Town of Three Rivers**  
**Regular Council Meeting**

**December 9, 2019, 7:00 pm**  
**Cavendish Farms Wellness Centre**

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1. **Call to Order**
2. **Approval of Agenda**
3. **Disclosure of Conflict of Interest**
4. **Adoption of Minutes of November 12, 2019, Regular Council Meeting**
5. **Delegations, Special Speakers and Public Input**
  - 5.1 **Public Input re: Rezoning of PIDs 195529, 195537, and 195511 on Main Street from R-1 to R-3**
  - 5.2 **Public Input re: Variance Application, Sideyard Setback 11.1', 99 Wight Birch Crescent**
  - 5.3 **Mr. John MacDonald**
6. **Reports**
  - 6.1 **RCMP Report**
  - 6.2 **Development Permit Report**
  - 6.3 **Financial Report--Operating--October 31, 2019**

## 6.4 CAO Report

### 6.4.1 Allocations to Reserve Funds (Non-Gas Tax)

Motion:

Be it resolved that Council allocate the following funds into the following reserve funds as established by the Reserve Fund Bylaw.

Brudenell Reserve -	68,751.00
Cardigan Reserve -	172,196.00
Georgetown Reserve -	233,556.00
Lorne Valley Reserve -	12,019.00
Lower Montague Reserve -	10,889.00
Montague Reserve -	1,685,425.00
Valleyfield Reserve -	18,593.00

### 6.4.2 Allocation of Pre-Amalgamation Gas Tax Funds

Motion:

Be it resolved that Council designate the following gas tax funds to be used in current and future gas tax projects in the corresponding former municipality.

Brudenell -	3,715.66
Cardigan -	15,906.00
Georgetown -	129,693.04
Lower Montague -	58,814.94
Montague Reserve -	6,679.93

## 7. Requests for Decision from Committee of Council Meeting

Motion:

that the meeting be closed pursuant to section 119(1)(f) of the Municipal Government Act.

### 7.1 Request for Decision 19-65--RFP for Official Plan

Motion:

Be it resolved that the Request for Proposals for the creation of the official community plan and zoning bylaw for the Town of Three Rivers, as attached, be issued.

**7.2 Request for Decision 19-66--Three Rivers Planning Board**

Motion:

*WHEREAS pursuant to section 9 of the Planning Act, the responsibility for Municipal Planning and the administration of its official plan within its boundaries rests with Town Council;*

*AND WHEREAS prior to its amalgamation, municipal planning matters in the Town were under the responsibility of municipalities now comprising the Town of Three Rivers, including the Planning Boards of Montague, Georgetown and Brudenell, respectively;*

*AND WHEREAS it is in the best interest of the Town and its residents, that municipal planning matters in the Town be under the administration and responsibility of one Board;*

*AND WHEREAS Council appoint a planning board to be known as the Three Rivers Planning Board;*

*NOW THEREFORE BE IT RESOLVED that:*

- 1. The Town does hereby establish and appoint the Three Rivers Planning Board upon the terms and conditions contained in the attached Terms of Reference;*
- 2. Upon Council appointing members to the Three Rivers Planning Board, responsibility for all municipal planning matters, including those previously under the responsibility of the Planning Boards of Montague, Georgetown and Brudenell and other municipalities now comprising Three Rivers, be transferred to the Three Rivers Planning Board, and thereafter the Planning Boards of Montague, Georgetown and Brudenell be disbanded.*

**7.3 Request for Decision 19-67--Development Permit Fees**

Motion:

Be it resolved that, effective January 1, 2020, building permit fees in Three Rivers shall be \$5.00 per \$1,000 in construction costs for developments subject to the National Building Code 2015, with a minimum fee of \$1,000 per development.

**7.4 Request for Decision 19-69--West St Lift Station**

Motion:

Be it resolved that the tender for the West Street Lift Station upgrade be awarded to Island Coastal in the amount of \$378,000, and that total project costs in excess of \$429,000 will be paid by the Georgetown Sewer Corporation.

**7.5 Request for Decision 19-70--Refinancing**

Motion:

*Be it resolved that the Town of Three Rivers authorize borrowing of \$964,882.62 with the Bank of Montreal, for the purpose of refinancing existing debt. This amount is for a five-year term, amortized until Oct 31, 2026 at a rate of 3.07% and will be repaid in monthly blended payments of \$12,908. This amount will not cause the Town to exceed its debt limits as defined in the General Borrowing Bylaw.*

**7.6 Request for Decision 19-71--Installation of Splash Pad**

Motion:

Be it resolved that a total budget of \$290,000 for the splash park is approved as follows:

Equipment \$92,000

Installation incl. re-circulation \$179,500

building \$16,000

geo-technical \$2,500

and that the cost overruns (up to \$136,000) that are not matched by increased funding from other sources will be paid from the Montague reserve fund.

Motion:

Be it resolved that the quotation #18-9251-B-R1 from ABC Recreation for \$179,431 including HST be accepted.

**7.7 Request for Decision 19-64 Land Issue**

Motion:

that the Grants Bylaw Amendment No. 2, Bylaw 2019-16, be read a second time.

Motion:

that the Grants Bylaw Amendment No. 2, Bylaw 2019-16, be approved.

Motion:

that the Grants Bylaw Amendment No. 2, Bylaw 2019-16, be adopted.

**8. Closed Session Pursuant to section 119(1)(f) of the MGA**

Motion:

that the meeting be closed pursuant to section 119(1)(f) of the Municipal Government Act.

**9. Adjournment**