



Minutes
Town of Three Rivers
Regular Council Meeting

June 8, 2020, 7:00 pm
Facebook Live-Stream
Cavendish Farms Wellness Centre

Members Present	Mayor Ed MacAulay, Deputy Mayor Debbie Johnston, Councillor Cody Jenkins, Councillor Jane King, Councillor John MacFarlane, Councillor Cameron MacLean, Councillor Cindy MacLean, Councillor David McGrath, Councillor Alan Munro, Councillor Ronnie Nicholson, Councillor Wayne Spin
Staff Present	CAO Jill Walsh, Accountant Ashley Higginbotham, Manager Community Services Dorothy Macdonald, Development Officer Gary Smith, Clerk of Council Joan Marks
Others Present	Darin Foulkes, Videographer

1. Call to Order

Mayor MacAulay called the meeting to order at 7:01 pm.

2. Approval of Agenda

Deputy Mayor Johnston requested an addition - 7.8 Appoint a new member to the Montague Waterfront Development Corporation.

Motion: 20-097

Moved By Councillor McGrath

Seconded By Councillor Jenkins

THAT the agenda be approved as amended.

Motion Carried Unanimously

3. Disclosure of Conflict of Interest

3.1 Councillor Munro - Disclosure of Conflict of Interest

Item 5.6.2 on agenda.

4. Adoption of Minutes of May 11, 2020

Motion: 20-098

Moved By Councillor King

Seconded By Councillor Spin

THAT the minutes of the May 11, 2020 Regular Council Meeting be adopted as written.

Motion Carried Unanimously

5. Reports

5.1 RCMP Report

The RCMP report was presented by Constable McGrath.

Constable McGrath was requested to share more information next month regarding disturbance calls.

5.2 Development Permit Report

Report was presented as written.

Deputy Mayor Johnston requested that the community be added to the report for further clarity.

5.3 Financial Report--General Operating--April 30, 2020

Accountant Ashley Higginbotham presented report.

5.4 Administrative Offices Committee Report

Mayor MacAulay presented report.

The Committee is working with Coles Associates on design and will report further at the next Committee of Council.

5.5 Planning Board Report

Development Officer Gary Smith presented the report.

Motion: 20-099

Moved By Councillor King

Seconded By Councillor McGrath

BE IT RESOLVED THAT Town of Three Rivers award the Official Plan and subsequent Zoning Bylaw contract to Fotenn at the proposed amount of \$37,194.00 including HST.

Motion Carried Unanimously

5.6 CAO Report

CAO Jill Walsh presented the report.

5.6.1 Asset Management

Motion: 20-100

Moved By Councillor Jenkins

Seconded By Deputy Mayor Johnston

BE IT RESOLVED THAT Town of Three Rivers apply for a grant from the Federation of Canadian Municipalities' Municipal Asset Management Program for Infrastructure Inventory, Prioritization, and Strategy Project, with a commitment to complete the following upon approval of the grant:

Activity 1: Phase 1 Prepare and complete an inventory of the major assets

Activity 2: Phase 2 Asset Prioritization (identify critical assets)

Activity 3: Phase 3 Capital and operational strategies

\$12,500 is available in the budget for this project.

Motion Carried Unanimously

5.6.2 Bogside Liquor License

Councillor Alan Munro left the meeting at 7:27 pm.

There was some discussion of the request.

Councillor Cameron MacLean suggested a safety barrier between traffic and patron area. Mayor MacAulay agreed to include the suggestion in the letter of support.

Motion: 20-101

Moved By Councillor Jenkins

Seconded By Councillor Nicholson

BE IT RESOLVED THAT Town of Three Rivers offers a letter of support for Bogside to amend their current liquor license. This letter of support will be directed to the P.E.I. Liquor Commission outlining that Council supports allowing Bogside to expand its outdoor seating area by fencing off a 25-ft strip of its parking lot. This would not increase the total seating capacity and would still allow for ample parking as per outlined in the current Montague Zoning Bylaw.

Motion Carried Unanimously

Councillor Alan Munro returned to the meeting at 7:35 pm.

5.7 Cavendish Farms Wellness Centre Report

Motion: 20-102

Moved By Councillor Spin

Seconded By Councillor Cameron MacLean

That the Town of Three Rivers apply to the Investing in Canada Infrastructure Program, Community, Culture & Recreation stream, for a project of hosting part of the 2023 Canada Games at the Cavendish Farms Wellness Centre, and that this project is Priority 1 for the Town.

Motion Carried Unanimously

5.8 FPEIM Report

Motion: 20-103

Moved By Councillor Nicholson

Seconded By Councillor Spin

THAT Council request the Province (Municipal Affairs) to change the name to *Municipality of Three Rivers* from the Town of Three Rivers.

Motion Carried Unanimously

6. Delegations, Special Speakers and Public Input

None.

7. Requests for Decision from Committee of Council Meeting

7.1 Request for Decision 20-18 Policing credit

CAO Jill Walsh presented background on this item.

Motion: 20-104

Moved By Councillor King

Seconded By Deputy Mayor Johnston

BE IT RESOLVED THAT correspondence be sent to Minister Fox regarding Real Property Tax Credits, police component, as agreed in the Memorandum of Understanding for Municipal Funding, and the discrepancy in the amount being paid to Three Rivers.

Motion Carried Unanimously

7.2 Request for Decision 20-24 Procurement Policy

Accountant Ashley Higginbotham provided more detail on the policy.

Motion: 20-105

Moved By Councillor Cameron MacLean

Seconded By Councillor McGrath

BE IT RESOLVED THAT the Town of Three Rivers adopt the proposed Town of Three Rivers Procurement Policy, TRF-4, effective June 8, 2020.

Motion Carried Unanimously

7.3 Request for Decision 20-25 Planner I

Development Officer Gary Smith provided some clarification on role of the position regarding questions of Economic Development and property inspection tasks from Councillors.

Motion: 20-106

Moved By Councillor Cameron MacLean

Seconded By Councillor McGrath

BE IT RESOLVED THAT the job description for Planner I is approved.

Motion Carried Unanimously

Motion: 20-107

Moved By Councillor King

Seconded By Deputy Mayor Johnston

BE IT RESOLVED THAT “Planner I” be added to the Three Rivers salary grid at Band 5.

Motion Carried Unanimously

Motion: 20-108

Moved By Councillor King

Seconded By Councillor Cindy MacLean

BE IT RESOLVED THAT authority is granted to hire one (1) Planner I staff person for the Town of Three Rivers.

Motion Carried Unanimously

7.4 Request for Decision 20-26 Wheelhouse Liquor License

Motion: 20-109

Moved By Councillor Nicholson

Seconded By Councillor Jenkins

BE IT RESOLVED THAT Town of Three Rivers offers a letter of support for The Wheelhouse to amend their current liquor license. This letter of support will be directed to the P.E.I. Liquor Commission outlining that Council supports allowing The Wheelhouse to use the grassy fenced in area located at the side of the Wheelhouse as a way to spread their outdoor dining guests out. This will not increase seating capacity at The Wheelhouse.

Motion Carried Unanimously

7.5 Request for Decision 20-27 Names of Ball Complex and Association

Motion: 20-110

Moved By Councillor Cindy MacLean

Seconded By Councillor McGrath

BE IT RESOLVED THAT Town of Three Rivers fully supports the request of the Cardigan Minor Ball Association to change its name to "Three Rivers Minor Ball Association", and agrees that the ball field complex now known as the Cardigan Minor Ball Complex will continue under that name.

Motion Carried Unanimously

7.6 Request for Decision 20-04 Building Inspections

Motion: 20-111

Moved By Councillor Nicholson

Seconded By Councillor McGrath

THAT a Bylaw to Amend Schedule "A" to Bylaw #2019-09, being the bylaw to establish Fees for Various Municipal Services, Bylaw #2020-03, be read a first time.

Motion Carried Unanimously

Motion: 20-112

Moved By Councillor McGrath

Seconded By Councillor Cameron MacLean

THAT a Bylaw to Amend Schedule “A” to Bylaw #2019-09, being the bylaw to establish Fees for Various Municipal Services, Bylaw #2020-03, be approved.

Motion Carried Unanimously

7.7 Request for Decision 20-09 Generator Tender

Manager of Community Services Dorothy Macdonald provided background on request for change. A change in the US dollar caused a re-assessment and increase in price of \$7,000.00 from Toromont CAT.

Motion: 20-113

Moved By Councillor Jenkins

Seconded By Councillor Nicholson

THAT the motion 20-050 to award a contract for supply of a 50 kw Commercial Diesel Genset to Toromont CAT be rescinded.

Motion Carried Unanimously

Motion: 20-114

Moved By Councillor Jenkins

Seconded By Councillor Nicholson

BE IT RESOLVED THAT the contract for supply of a 50 kw Commercial Diesel Genset be awarded to Cummins Canada for \$34,932.00 plus HST.

Motion Carried Unanimously

7.8 MWDC new member appointment

Motion: 20-115

Moved By Deputy Mayor Johnston

Seconded By Councillor McGrath

THAT Council approve the appointment of Jason Robertson to the Board for a three-year term. This appointment will bring the Board up to its full complement of seven as per its Incorporation papers.

Motion Carried Unanimously

8. Adjournment

Motion: 20-116

Moved By Councillor MacFarlane

Seconded By Councillor McGrath

THAT the meeting be adjourned.

Motion Carried Unanimously

The meeting was adjourned at 8:22 pm.

Jill Walsh

Jill Walsh

CAO

Ed MacAulay

Ed MacAulay

Mayor