



Minutes
Town of Three Rivers
Regular Council Meeting

November 9, 2020, 7:00 pm
Cavendish Farms Wellness Centre

Members Present	Mayor Ed MacAulay, Deputy Mayor Debbie Johnston, Councillor Gerard Holland, Councillor Cody Jenkins, Councillor Jane King, Councillor John MacFarlane, Councillor Cameron MacLean, Councillor Cindy MacLean, Councillor David McGrath, Councillor Paul Morrison, Councillor Alan Munro, Councillor Ronnie Nicholson via Skype
Staff Present	CAO Jill Walsh, Manager of Corporate Services Danielle Herring, Clerk of Council Joan Marks, Accountant Ashley Higginbotham, Recreation & Events Coordinator Cathleen MacKinnon
Others Present	6 public 2 media

1. Call to Order

Mayor MacAulay called the meeting to order at 7:00 pm.

The Mayor acknowledged the veterans and people who have served and to thank them for the work that they do and the courage they have to protect us and our freedom.

Deputy Mayor Johnston recognized former Councillor Wayne Spin for his time and dedication to the community.

2. Approval of Agenda

There was discussion about the absence of a Planning Board report.

20-214

Moved By Councillor Cindy MacLean

Seconded By Councillor Jenkins

THAT agenda be amended to move Announcement item 9.1 to Requests for Decision item 8.9.

CAO Jill Walsh clarified the process for Procedural Bylaw changes. Per Part 4, Division 2, Section 86(3) of the Municipal Government Act, "A council shall not amend the procedural bylaw referred to in clause (2)(e) except under notice given in writing to the members of the council and openly announced at a regular

meeting of council preceding the meeting at which the first reading of the amendment takes place."

Motion was withdrawn by Councillor Cindy MacLean.

20-215

Moved By Councillor McGrath

Seconded By Deputy Mayor Johnston

THAT the agenda be approved as presented.

Motion Carried Unanimously

3. Disclosure of Conflict of Interest

There were none.

4. Adoption of Minutes of October 13, 2020 Regular Council Meeting and October 26, 2020 Special Council Meeting

20-216

Moved By Councillor King

Seconded By Councillor McGrath

THAT the minutes of the October 13, 2020 Regular Council Meeting be adopted as written.

Motion Carried Unanimously

20-217

Moved By Councillor McGrath

Seconded By Deputy Mayor Johnston

THAT the minutes of the October 26, 2020 Special Council Meeting be adopted as written.

Motion Carried Unanimously

5. RCMP Report

Constable McGrath presented report as written.

6. Delegations

6.1 Mr. J. Ross - 2023 Canada Games

Mr. Jonathan Ross and Mr. Chris Beauvais presented an overview of the 2023 Canada Games on PEI.

There was discussion of the economic benefits, advertising exposure and costs for Three Rivers. The 2023 Canada Games is requesting sponsorship of approximately \$25 per resident from Three Rivers amortized over four years.

Funding to the Wellness Centre and other local venues has not been finalized but is expected within the next few months.

7. Reports

7.1 Auditor's Report--Ms. Michelle Burge

Ms. Michelle Burge of MRSB presented Auditor's Report in detail.

20-218

Moved By Deputy Mayor Johnston

Seconded By Councillor McGrath

THAT the March 31, 2020, Financial Report be accepted as presented.

Motion Carried Unanimously

20-219

Moved By Councillor Jenkins

Seconded By Councillor Cameron MacLean

BE IT RESOLVED THAT Council approve the following contributions and withdrawals from the specified reserve funds –

Montague Reserve Fund

- Withdrawal
 - \$4,775 – Stale Receivable

Georgetown Reserve Fund

- Contributions
 - \$81,625.65 – Stale Payable
 - \$27,009.85 – Stale Payable
- Withdrawal
 - \$50,451.13 – Correct Cash Balance

Brudenell Reserve Fund

- Withdrawal
 - \$941.60 – Stale Receivable

Cardigan Reserve Fund

- Contribution
 - \$1,054.51 – Stale Payable
- Withdrawal
 - \$21,553.88 – Stale Receivable

Valleyfield Reserve Fund

- Contribution
 - \$2,831.55 – Correct Cash Balance
- Withdrawals
 - \$1,815.00 – Unrecorded Payable (Mella Shea Audit Bill)
 - \$59.25 – Stale Receivable

Lorne Valley Fund

- Contributions
 - \$315.05 – Stale Payable
 - \$1,570.00 – Stale Payable

Georgetown Fire Truck Reserve

- Contribution
 - \$22,974.04 – Remaining fire dues in excess of expenses

THEREFORE, the balances on March 31, 2020 for the reserve funds will be as follows:

Montague -	\$1,719,724.67
Georgetown -	\$166,713.29
Brudenell -	\$63,179.61
Cardigan -	\$138,454.93
Valleyfield -	\$19,550.30
Lower Montague -	\$10,889.00
Lorne Valley -	\$13,303.00
Georgetown Fire Truck -	\$22,974.04

Motion Carried Unanimously

7.2 Development Permit Report

Report presented as written.

A complete Planning Board report will be presented at a Special Meeting of Council on November 23, 2020.

7.3 Festivals, Arts, Culture & Events Committee Report

Recreation and Events Coordinator Cathleen McKinnon presented the report.

20-220

Moved By Councillor Jenkins

Seconded By Councillor King

BE IT RESOLVED THAT the Terms of Reference for the Festival, Arts, Culture & Events Committee are hereby amended as proposed in the Committee's report, and

THAT the establishment of a working group, in accordance with the proposed Terms of Reference attached to the Committee's report, is permitted, with working group members to be appointed by the Mayor.

Motion Carried Unanimously

8. Requests for Decision from Committee of Council Meeting

8.1 Request for Decision 20-48 Major Grants Bylaw Amendment

20-221

Moved By Councillor Cameron MacLean

Seconded By Councillor McGrath

BE IT RESOLVED THAT Grants Bylaw Amendment No. 3, Bylaw #2020-05, be read a first time.

Motion Carried Unanimously

20-222

Moved By Councillor MacFarlane

Seconded By Councillor McGrath

BE IT RESOLVED THAT Grants Bylaw Amendment No. 3, Bylaw #2020-05, be approved.

Motion Carried Unanimously

8.2 Request for Decision 20-63 Boards

There was discussion of costs and funds for the initiative.

20-223

Moved By Councillor MacFarlane

Seconded By Councillor King

WHEREAS several boards and committees presently operate Town-owned facilities, and

WHEREAS there is untapped potential to create critical mass and a stronger presence by strategically combining the strengths of these boards and possibly including other related community-based efforts, and

WHEREAS Three Rivers desires to obtain as much benefit as possible from all its assets, and

WHEREAS Memoranda of Understanding with said boards are outdated and in need of review, and

WHEREAS the boards at different times have requested from Council some indication of mandate and role, and

WHEREAS the Garden of the Gulf Museum and the Kings Playhouse are participants in the groundwork to develop a sustainability study for arts and culture,

THEREFORE BE IT RESOLVED THAT Three Rivers contract the services of Mr. Roy Main to:

1. contact the remaining boards (MWDC, Sportsplex and Community Welfare League) that presently run Town facilities, as well the Montague Economic Dev. Corp., and ensure they understand the Town is looking to build for the future by capitalizing on their strengths while helping to address any shortfalls, and that we are looking to move the whole municipality ahead together,
2. invite other groups with similar interests to participate in the discussion about structure and planning for the future,
3. submit regular activity reports through the CAO to Council, and
4. develop alternatives and recommendations for Council.

Motion Carried Unanimously

8.3 Request for Decision 20-66 Sportsplex Budget

20-224

Moved By Councillor Jenkins

Seconded By Councillor Munro

WHEREAS, on the Three Rivers Sportsplex line, the 2020-21 municipal budget includes funding of \$15,000 for removal of an underground oil tank, and

WHEREAS the protruding vent pipe no longer had a tank attached to it and was removed for \$300, and

WHEREAS the budgeted repairs and maintenance grant was to be paid to the Sportsplex as reimbursement of paid invoices submitted,

THEREFORE BE IT RESOLVED THAT the remaining \$14,700 be made available to the Sportsplex for repairs and maintenance, under the same terms as the amount originally budgeted.

Motion Carried Unanimously

8.4 Request for Decision 20-68 Surplus Land PID 195768

20-225

Moved By Deputy Mayor Johnston

Seconded By Councillor McGrath

WHEREAS Three Rivers owns the undersized lot at 5 Locust Street, PID 195768, and

WHEREAS a request that it be deemed surplus has been received, and

WHEREAS staff have identified future green space as the only possible use the Town would have for it, and

WHEREAS provision of green space in new developments is expected to be addressed in the forthcoming Official Plan,

THEREFORE BE IT RESOLVED THAT PID 195768 is hereby declared surplus.

Motion Carried Unanimously

8.5 Request for Decision 20-69 PID 855775

20-226

Moved By Councillor Cindy MacLean

Seconded By Councillor McGrath

BE IT RESOLVED THAT, pursuant to the MGA s143, Council will hold a public meeting on December 14, 2020, to consider the disposition of this property below fair market value, that is, selling it to the Province for \$1.

Motion Carried Unanimously

20-227

Moved By Deputy Mayor Johnston

Seconded By Councillor Cindy MacLean

THAT PID 855775 Cardigan be declared surplus property.

Motion Carried Unanimously

8.6 Request for Decision 20-70 Loan Renewal July 2020

20-228

Moved By Deputy Mayor Johnston

Seconded By Councillor MacFarlane

BE IT RESOLVED the Town of Three Rivers authorizes a consolidation loan for the Montague Water and Sewer Utility, in the amount of \$62,037.43 with CIBC. This is for a two (2) year term amortized over two (2) years at a fixed rate of 2.022%. The loan will be repaid in monthly blended payments of \$2,639.67. This amount will not cause the Montague Water and Sewer Utility to exceed its debt limits as defined in the General Borrowing Bylaw.

Motion Carried Unanimously

20-229

Moved By Deputy Mayor Johnston

Seconded By Councillor MacFarlane

BE IT RESOLVED the Town of Three Rivers authorizes the renewal loan for the Montague Water and Sewer Utility, in the amount of \$124,757 with CIBC. This is for a five (5) year term amortized over ten (10) years at a fixed rate of 2.405%. The loan will be repaid in monthly blended payments of \$1,170.70. This amount will not cause the Montague Water and Sewer Utility to exceed its debt limits as defined in the General Borrowing Bylaw.

Motion Carried Unanimously

8.7 Request for Decision 20-59 Fees Bylaw Schedule A

20-230

Moved By Councillor Jenkins

Seconded By Councillor Cameron MacLean

BE IT RESOLVED THAT Fees for Various Municipal Services Bylaw Amendment No. 2, Bylaw 2020-04, be read a second time.

Motion Carried Unanimously

20-231

Moved By Deputy Mayor Johnston

Seconded By Councillor Cindy MacLean

BE IT RESOLVED THAT Fees for Various Municipal Services Bylaw Amendment No. 2, Bylaw 2020-04, be approved.

Motion Carried Unanimously

20-232

Moved By Deputy Mayor Johnston

Seconded By Councillor Cindy MacLean

BE IT RESOLVED THAT Fees for Various Municipal Services Bylaw Amendment No. 2, Bylaw 2020-04, be adopted.

Motion Carried Unanimously

8.8 Request for Decision 20-65 Christmas Holidays

20-233

Moved By Councillor Cameron MacLean

Seconded By Councillor McGrath

BE IT RESOLVED THAT the CAO may close the Three Rivers administrative offices on December 29, 30, and 31, 2020.

Motion Carried Unanimously

9. Announcements

9.1 Request for Decision 20-64 Procedural Bylaw

It was announced that it is the intention of Council to consider, at a special meeting planned for November 23, 2020, amendments to the Procedural Bylaw that will enable individuals to speak to Council during any of its meetings, at the time so designated on the agenda, without notice.

10. Adjournment

20-234

Moved By Councillor McGrath

Seconded By Councillor Cindy MacLean

THAT the meeting be adjourned.

Motion Carried Unanimously

The meeting was adjourned at 8:25 pm.

Jill Walsh

Jill Walsh
CAO

Ed MacAulay

Ed MacAulay
Mayor