

MINUTES
Town of Three Rivers

Administration Offices Committee
November 12th, 2019
King's Playhouse - Georgetown

Committee Members: Mayor E. MacAulay, Chairperson
Deputy Mayor D. Johnston
Councillor C. Jenkins
Councillor R. Nicholson

Staff Present: Roy Main (Special Advisor)

1. Mayor MacAulay, as Chair of the Committee called the meeting to order at 9:00am
2. Agenda was approved as forwarded
3. In Camera Discussions

Moved by Councillor Nicholson and Seconded by Councillor Jenkins

That the Committee move into Camera for the purpose of discussing an identifiable property and the summary report prepared by the Special Advisor

Carried

4. Business arising from the In Camera Session

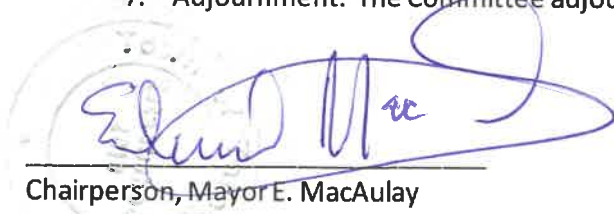
The Special Adviser was instructed to publish an Expression of Interest for Architect Services for a new Administration office on the site of the former Montague Town Hall site. The closing date is December 5th after which the Committee is to convene to review the submissions and develop a short list of architects for interview.

The Special Advisor was directed to arrange for a tour of a potential interim site by the Committee members and the CAO.

5. New Business - none
6. Next Meeting Date – at the call of the Chair

The Special Advisor indicated that the meeting would likely take place shortly after the closing of the Expression of Interest.

7. Adjournment: The Committee adjourned at 6:50pm.



Chairperson, Mayor E. MacAulay



Roy Main, Special Advisor