

MINUTES
Town of Three Rivers

Administration Offices Committee

December 5th, 2019

3:00pm

Fire Hall - Montague

Committee Members: Mayor E. MacAulay, Chairperson
Deputy Mayor D. Johnston
Councillor C. Jenkins (Unable to attend)
Councillor R. Nicholson (unable to attend)


Staff Present: Roy Main (Special Advisor)

1. Mayor MacAulay, as Chair of the Committee called the meeting to order at 3:00am. As both Councillors Jenkins and Nicholson were unable to attend due to work commitments, there was no quorum and hence no recommendations were made.

The Members present held a brief discussion on the five (5) submissions received for architectural services for the administrative offices at 24 Queen's Road. The special Adviser was asked to review the submissions and provide a summary for the next meeting of the Committee.

The Members present also held a brief discussion on the confidential report submitted by the Special Advisor.

2. Adjournment: The meeting adjourned pending the call of a further meeting by the Chair.



Chairperson, Mayor E. MacAulay



Roy Main, Special Advisor