



Minutes

Town of Three Rivers

Administrative Offices Committee

March 26, 2021, 3:00 pm

Montague Fire Hall

Members Present	Mayor Ed MacAulay, Deputy Mayor Debbie Johnston, Councillor Cody Jenkins, Councillor Ronnie Nicholson
Staff Present	Clerk of Council Joan Marks
Others Present	Special Advisor Mr. Roy Main

1. Call to Order

Mayor MacAulay called the meeting to order at 3:00 pm.

2. Approval of Agenda

Moved By Councillor Jenkins

Seconded By Councillor Nicholson

THAT the agenda be approved as presented.

Motion Carried Unanimously

3. Disclosure of Conflict of Interest

There were none.

4. Item for Discussion

4.1 Tender of Admin Office Bldg - 24 Queens Road

The Committee reviewed the two Bids received:

- W M & M (1993) Ltd \$2,444,000 plus HST
- MacLean Construction \$2,679,000 plus HST

The Committee considered potential cost savings to the tender (approximately \$63,000) and concluded that the bid should go to Council as submitted as the reductions were deemed needed elements to the building.

The Committee supported the recommendation of Coles to award the project to WM & M (1993) Ltd in the tendered amount. It was noted that the tender indicated a completion date of next March.

Moved By Deputy Mayor Johnston

Seconded By Councillor Jenkins

THAT the tender for the Administration Offices project be awarded to WM & M (1993) Ltd. in the amount of \$2,444,000 plus HST.

Motion Carried Unanimously

5. Closed Session

Moved By Councillor Nicholson

Seconded By Councillor Jenkins

THAT the meeting be closed under section 119(1)(e) of the Municipal Government Act.

Motion Carried Unanimously

5.1 Property matter

The Special Advisor was instructed to discuss this matter with the town's legal advisor, Ewan Clark.

Ms. Joan Marks left the meeting at 3:30 pm.

6. Adjournment

The meeting was adjourned at 3:45 pm.



Ed MacAulay, Mayor



Roy Main, Special Advisor