



Minutes
Town of Three Rivers
Planning Board Meeting

October 4, 2021, 6:00 pm
Web

Members Present	Chair Councillor Jane King, Mark Baker, Jackie Bourgeois, Reg Conohan, Tricia Johnston-Martell, Councillor Cameron MacLean, Derek Nicholson
Staff Present	Manager of Corporate Services Danielle Herring, Administrative Assistant Chelsey Leard
Others Present	1 Media

1. Call to Order

Chair Councillor Jane King called the meeting to order at 6:02 PM.

2. Approval of Agenda

Item 7 will be carried to a special meeting on October 21.

Moved By Jackie Bourgeois

Seconded By Tricia Johnston-Martell

THAT the agenda be approved with the removal of item number seven.

Motion Carried Unanimously

3. Disclosure of Conflict of Interest

There was none.

4. Adoption of September 7, 2021 Planning Board Meeting Minutes

Moved By Councillor Cameron MacLean

Seconded By Jackie Bourgeois

THAT the minutes of the September 7, 2021 Town of Three Rivers Planning Board be adopted as written.

Motion Carried Unanimously

5. Presentations and Delegations

There were none.

6. Items to be Addressed

6.1 Update - PID 924308, St. Andrew's Point Road, Lower Montague

Manager of Corporate Services Danielle Herring provided an update on this file. Planning board recommended that council deny the variance request at their September Regular Council Meeting, it did not go to that meeting as more information is required from the Department of Environment.

7. Other

7.1 Footing Certificates

Manager of Community Services Danielle Herring reported to the board what other municipalities do for footing certificates, some require them, some don't.

There was a discussion about waiting until we are closer to having the new Official Plan & Bylaws complete before making a decision on footing certificates.

7.2 Fotenn Update

Danielle provided an update on Fotenn, they are planning a visit in November. She is going to find out when the drafts will be finalized and will let the board know.

7.3 November Planning Board Meeting

The next planning board meeting will be held on Tuesday, November 2nd at the Cavendish Farms Wellness Centre.

8. Adjournment

The meeting was adjourned at 6:42 PM.

Moved By Jackie Bourgeois

Seconded By Tricia Johnston-Martell

THAT the meeting be adjourned.

Motion Carried Unanimously

Jane King

Chair Councillor Jane King