



Agenda
Town of Three Rivers
Regular Council Meeting

May 9, 2022, 7:00 pm
Town Hall

- 1. Call to Order**
- 2. Approval of Agenda**
Motion:
THAT the agenda be approved as presented.
- 3. Disclosure of Conflict of Interest**
- 4. Adoption of April 11, 2022 Minutes of Regular Council Meeting and April 25, 2022 Special Council Meeting**
Motion:
THAT the minutes of the April 11, 2022 Regular Council Meeting be adopted as written.
Motion:
THAT the minutes of the April 25, 2022 Special Council Meeting be adopted as written.
- 5. RCMP Report**
- 6. Presentations and Delegations**
Speakers are allowed five (5) minutes to present to Council. Council will not debate or enter into a dialogue with speaker(s) during the presentation. Council may question speaker(s) after presentation.
- 7. Reports**
 - 7.1. Mayor's Report**
 - 7.2. Development Permit Report**

7.3. MWDC Report

Motion:

BE IT RESOLVED THAT a contract for supply of 40 Dock connection assemblies be awarded to Brothers' Machining and Welding for \$27, 738 plus HST (\$31,898.70).

7.4. CAO Report

7.4.1. Surplus Lots

Motion:

BE IT RESOLVED THAT the CAO is authorized to act on the advice of Brad Oliver Realty in assessing, rejecting, or making counter-offers on the surplus lots advertised for sale by the Town, and entering agreements accordingly. No property will be sold below fair market value, and the requirement for development within two years will not be waived.

7.4.2. Wellness Centre Generator

Motion:

BE IT RESOLVED THAT one commercial Diesel Generator Set, 450 kW, with 800A and 400A transfer switches, with batteries, startup and commissioning, be purchased from Cummins for the cost of \$134,775.00 plus HST (\$154,991.25).

7.4.3. Waterfront Ampitheatre

Motion:

BE IT RESOLVED THAT the contract for expansion and improved accessibility of the Amphitheatre on the Montague Waterfront be awarded to Kings County Construction, in the amount \$49,920.00 plus HST.

7.5. Privacy Coordinator Annual Report

8. Requests for Decision from Committee of Council Meeting

8.1. Request for Decision 22-20 Remuneration Bylaw

Motion:

BE IT RESOLVED THAT a Bylaw to Regulate Remuneration of Council and Appointees, Bylaw# 2022-02, be read a first time.

Motion:

BE IT RESOLVED THAT a Bylaw to Regulate Remuneration of Council and Appointees, Bylaw# 2022-02, be approved.

8.2. Request for Decision 22-22 Purchasing Policy Amendment

Motion:

BE IT RESOLVED THAT Town of Three Rivers approve:

- the deletion of the paragraph immediately under the heading “Purchase Orders” in Section 5.0 Purchasing Process Thresholds of Procurement Policy (TRF-4), and
- the insertion of the following under the heading “Purchase Orders”:

Purchase Orders shall be generated for all purchases of goods and services in excess of \$750.00 (before tax) at the time of purchase duly signed by authorized personnel except when an emergency deems otherwise, in which case a purchase order(s) will be generated immediately following the purchase by duly authorized personnel. The following are exceptions: tendered items, contract services, professional services, and utilities. All other purchases between \$0.00-\$749.99 shall require a signature of an approved department manager on the invoice that will be processed for payment.

8.3. Request for Decision 22-24 Fee Schedule Amendment

Motion:

BE IT RESOLVED THAT Schedule A to the Fees Bylaw is revised as proposed, effective April 21, 2022, by the addition of Wharf Berthage Fee, EV Charging Station Fee, Ball Field Fees, and Fines, and the revision of the description of the Mobile Vendor Fee.

9. Adjournment

Motion:

THAT the meeting be adjourned.