



Minutes
Town of Three Rivers
Regular Council Meeting

May 9, 2022, 7:00 pm
Town Hall

Members Present Mayor Ed MacAulay, Deputy Mayor Debbie Johnston, Councillor Larry Creed, Councillor Hannah Dawson-Murphy, Councillor Cody Jenkins, Councillor Jane King, Councillor Cameron MacLean, Councillor Cindy MacLean, Councillor David McGrath, Councillor Paul Morrison, Councillor Alan Munro

Staff Present CAO Jill Walsh, Manager of Corporate Services Danielle Herring, Manager of Community Services Dorothy Macdonald, Clerk of Council Joan Marks

1 media

1. Call to Order

Mayor MacAulay called the meeting to order at 7:00 pm.

2. Approval of Agenda

22-083

Moved By Councillor McGrath

Seconded By Councillor Cindy MacLean

THAT the agenda be approved as presented.

Motion Carried Unanimously

3. Disclosure of Conflict of Interest

There were none.

4. Adoption of April 11, 2022 Minutes of Regular Council Meeting and April 25, 2022 Special Council Meeting

22-084

Moved By Councillor Cameron MacLean

Seconded By Deputy Mayor Johnston

THAT the minutes of the April 11, 2022, Regular Council Meeting be adopted as written.

Motion Carried Unanimously

22-085

Moved By Councillor McGrath

Seconded By Councillor Creed

THAT the minutes of the April 25, 2022, Special Council Meeting be adopted as written.

Motion Carried Unanimously

5. RCMP Report

Report presented as written.

6. Presentations and Delegations

There were none.

7. Reports

7.1 Mayor's Report

The Mayor reported that he had attended the AGM for Roma, FPEIM annual meeting (virtually) and a police presence discussion at MRHS.

7.2 Development Permit Report

Report presented as written.

7.3 MWDC Report

There was discussion of tenders, specifications and design. MWDC to work to ensure there is access to the trail, and to advise the public of the changes.

22-086

Moved By Deputy Mayor Johnston

Seconded By Councillor McGrath

BE IT RESOLVED THAT a contract for supply of 40 Dock connection assemblies be awarded to Brothers' Machining and Welding for \$27, 738 plus HST (\$31,898.70).

Motion Carried Unanimously

7.4 CAO Report

7.4.1 Surplus Lots

22-087

Moved By Councillor Jenkins

Seconded By Deputy Mayor Johnston

THAT the meeting be closed under section 119 (1) (b) of the MGA.

Motion Carried Unanimously

The meeting was closed at 7:13 pm.

Media left the meeting at 7:13 pm.

22-089

Moved By Councillor Jenkins

Seconded By Deputy Mayor Johnston

THAT the meeting be re-opened.

Motion Carried Unanimously

The meeting was re-opened at 7:35 pm.

Media re-joined the meeting at 7:35 pm.

22-088

Moved By Councillor Cameron MacLean

Seconded By Councillor McGrath

BE IT RESOLVED THAT the CAO is authorized to act on the advice of Brad Oliver Realty in assessing, rejecting, or making counter-offers on the surplus lots advertised for sale by the Town, and entering agreements accordingly. No property will be sold below fair market value, and the requirement for development within two years will not be waived.

	For	Against
Deputy Mayor Johnston	X	
Councillor Creed	X	
Councillor Dawson-Murphy		X
Councillor Jenkins		X
Councillor King	X	
Councillor Cameron MacLean	X	
Councillor Cindy MacLean		X
Councillor McGrath	X	
Councillor Morrison	X	
Councillor Munro		X
Results	6	4

Carried (6 to 4)

7.4.2 Wellness Centre Generator

22-090

Moved By Councillor Creed

Seconded By Deputy Mayor Johnston

BE IT RESOLVED THAT one commercial Diesel Generator Set, 450 kW, with 800A and 400A transfer switches, with batteries, startup and commissioning, be purchased from Cummins for the cost of \$134,775.00 plus HST (\$154,991.25).

Motion Carried Unanimously

Councillor Morrison left the meeting at 7:37 pm.

7.4.3 Waterfront Ampitheatre

22-091

Moved By Councillor McGrath

Seconded By Deputy Mayor Johnston

BE IT RESOLVED THAT the contract for expansion and improved accessibility of the Ampitheatre on the Montague Waterfront be awarded to Kings County Construction, in the amount \$49,920.00 plus HST.

Motion Carried Unanimously

Councillor Morrison re-joined the meeting at 7:42 pm.

7.5 Privacy Coordinator Annual Report

As written.

8. Requests for Decision from Committee of Council Meeting

8.1 Request for Decision 22-20 Remuneration Bylaw

22-092

Moved By Councillor King

Seconded By Councillor Creed

BE IT RESOLVED THAT a Bylaw to Regulate Remuneration of Council and Appointees, Bylaw# 2022-02, be read a first time.

Motion Carried Unanimously

22-093

Moved By Councillor Cameron MacLean

Seconded By Councillor Cindy MacLean

BE IT RESOLVED THAT a Bylaw to Regulate Remuneration of Council and Appointees, Bylaw# 2022-02, be approved.

Motion Carried Unanimously

8.2 Request for Decision 22-22 Purchasing Policy Amendment

22-094

Moved By Deputy Mayor Johnston

Seconded By Councillor McGrath

BE IT RESOLVED THAT Town of Three Rivers approve:

- the deletion of the paragraph immediately under the heading “Purchase Orders” in Section 5.0 Purchasing Process Thresholds of Procurement Policy (TRF-4), and
- the insertion of the following under the heading “Purchase Orders”:
Purchase Orders shall be generated for all purchases of goods and services in excess of \$750.00 (before tax) at the time of purchase duly signed by authorized personnel except when an emergency deems otherwise, in which case a purchase order(s) will be generated immediately following the purchase by duly authorized personnel. The following are exceptions: tendered items, contract services, professional services, and utilities. All other purchases between \$0.00-\$749.99 shall require a signature of an approved department manager on the invoice that will be processed for payment.

Motion Carried Unanimously

8.3 Request for Decision 22-24 Fee Schedule Amendment

Moved By Councillor Creed

Seconded By Councillor McGrath

BE IT RESOLVED THAT Schedule A to the Fees Bylaw is revised as proposed, effective April 21, 2022, by the addition of Wharf Berthage Fee, EV Charging Station Fee, Ball Field Fees, and Fines, and the revision of the description of the Mobile Vendor Fee.

Amendment:

22-095

Moved By Deputy Mayor Johnston

Seconded By Councillor Jenkins

THAT the Ball Field: Tournament Fees on the fee schedule A be revised to read "Minor Ball Users: \$30 per hour or \$150 per tournament." and "Other Users: \$60 per hour or \$300 per tournament."

22-096

Moved By Councillor Creed

Seconded By Councillor McGrath

BE IT RESOLVED THAT Schedule A to the Fees Bylaw is revised as amended, effective April 21, 2022, by the addition of Wharf Berthage Fee, EV Charging Station Fee, Ball Field Fees (Minor Ball Users \$30 per hour or \$150 per tournament; Other Users: \$60 per hour or \$300 per tournament), and Fines, and the revision of the description of the Mobile Vendor Fee.

Amendment Carried Unanimously

Main Motion as Amended Carried Unanimously

9. Adjournment

22-097

Moved By Deputy Mayor Johnston

Seconded By Councillor Jenkins

THAT the meeting be adjourned.

Motion Carried Unanimously

The meeting was adjourned at 8:11 pm.

Jill Walsh

Jill Walsh, CAO

Ed MacAulay

Ed MacAulay, Mayor