



Community Outdoor Rink

Application 2023

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| Name of Rink Group: | |
| Is your group a registered non-profit organization? | |
| Contact Name: | Email: |
| Number of Volunteers: | Mailing Address: |
| Location of Proposed Rink (Civic Address) | |

INFORMING THE NEIGHBORS

Please Describe the plan your Rink Group has in place to inform the surrounding neighbors of the project (Example: flyers, word of mouth, ad in local newspaper)

SAFETY

Please describe how your Rink Group plans to promote safety and minimize risk to both volunteers and participants. (Example: No use of hockey sticks while general skating is happening) *Please include proposed signage, emergency phone availability, and accessibility plan.

WATER SOURCE

The Municipality does not provide water for community rinks. Please describe where you plan to source water for the rink?

SITE MAINTENANCE

How will your group maintain the rink? Do any volunteers have ice making experience? What equipment is needed? What are the hours of operation? What are the hours for maintenance?

COMMUNICATION

How do you plan to inform the public of ice conditions, closures and if the ice is safe or not? What is your advertising and promotional plan?

GENERAL LIABILITY INSURANCE

Any community outdoor rink is required to have a \$2,000,000 General Liability Insurance Policy to operate with coverage extended to all participants. Are you requesting funds to assist in paying for insurance? If yes, please attach a quote from an insurance company. Does your organization have a bank account?

*Please note that no applications will be accepted without a valid quote for liability insurance

BUDGET

What are your costs? How will you fund this project?

SITE PLAN

Please include a basic site plan with this application. Show the rink in relation to major features of the property including size, lighting, parking, accessible parking, civic address, and is this a municipal or private location.

*Community Outdoor Rinks will preferably be located on municipal land, but other locations may be considered. Please note planning may require additional permits.

CONDITIONS OF APPROVAL

If a Community Outdoor Rink is approved by the Municipality, the Community Rink Group will be required to enter into a Community Outdoor Rink Agreement with the Municipality setting out terms under which the Community Outdoor Rink may operate and the responsibilities of the Rink Group with respect to the community outdoor rink.

If a community Outdoor Rink Group receives an honorarium to pay for General Liability Insurance, the honorarium is subject to the following conditions:

1. The funds are to be used for the purchase of insurance by the Community Rink Group for the Community Outdoor Rink.
2. The Community Rink Group will be required to submit the actual receipt showing proof and amount of payment.
3. Any funds not spent by the Community Rink Group for insurance are to be returned to the Municipality.

Failure to comply with the conditions of the grant may result in ineligibility for any such grant in the following year.

I submit this application for approval of a community outdoor rink with the full knowledge and authorization of the applicant organization as identified on this form and have read and understood this form and agree to the conditions of approval.

Signature: _____

Date: _____

***Protection of Privacy** - The personal information requested on this form is collected under the authority of Section 11(1)(b) of the Bylaw to Regulate Access to Information and Protection of Personal Information, Three Rivers Bylaw 2020-02, and will be protected under Section 16 of that Bylaw. It will be used for the purpose of establishing community outdoor rinks.*

*Direct any questions about this collection to Access to Information and Protection of Privacy Coordinator, 172 Fraser Street, PO Box 546, Montague, PE C0A 1R0
Phone: (902) 838-2528.*