



Minutes

Town of Three Rivers

Montague Special Water and Sewer Meeting

August 30, 2022, 8:00 am
Town Hall - Council Chambers

Members Present Councillor Cody Jenkins, Councillor John MacFarlane, Councillor
Cindy MacLean, Councillor Larry Creed

Staff Present Manager of Community Services Dorothy MacDonald, Supervisor
Allan Greene, Operator Matthew Duffy, Administrative Assistant Jo
Kenebel

1. Call to Order

The meeting was called to order by Councillor MacFarlane at 8:03 am.

2. Approval of Agenda

SMWS2022-08-01

Moved By Councillor Cindy MacLean

Seconded By Councillor Larry Creed

Motion Carried Unanimously / Tabled / Defeated / Carried

3. Conflict of Interest

No conflict was declared.

4. Items for Discussion

4.1 Water and Sewer Subdivision Extension

The board discussed the proposed water and sewer extension to the GF Holdings subdivision and Inclusions East site.

The board asked for an update on the developer's permit applications to the Province. It was confirmed that the current application is for phase one of the project and that it was in progress, but that the Province and the Department for Transportation were still working on the road layout.

The board discussed the need for an easement for the storm drain and culvert, as well what infrastructure the Town would be required to take over in the future.

The board discussed the storm water retention pond, its location, intended form and where responsibility for maintenance would lay. It was confirmed that the

Town would take ownership once the project was complete, but that the Province would remain responsible for ongoing management.

The board asked if the hydrant that had previously been moved would need to be moved again and it was confirmed that it was expected to be moved closer to the retention pond.

The board asked for details of inspections on the work already completed. It was confirmed that Stantec were willing to provide the details of their inspections on the pipework already installed, but that they had not inspect the lateral going to the Inclusions East building, as this was not within their jurisdiction.

The board discussed changes to processes and improvements that are currently underway, or could be put in place in the future, to ensure that all parties are aware of their responsibilities when undertaking development within the Town going forward.

4.2 Water and Sewer Subdivision Extension Application

The board discussed the process and time frame for the application to IRAC.

The board asked for clarification as to which phase the application to IRAC would apply to. It was confirmed that the work would support both phases, but that at this time the province were only working on Phase One.

The board discussed the option of a video inspection of the sewer line and the need for a pressure test for the water line.

SMWS2022-08-02

Moved By Councillor Jenkins

Seconded By Councillor Cindy MacLean

That the Manager of Community Services submit an application to IRAC for an extension of services to GF Holdings Subdivision Phase One.

Motion Carried Unanimously / Tabled / Defeated / Carried

Moved By Councillor Jenkins

Seconded By Councillor Cindy MacLean

That the water to be turned on to allow a pressure test of the waterline, with the water to be turned back off after the test is completed. The board requests a copy of the results be provided to the Town after the pressure test has taken place.

That a video survey of the sewer lines be completed prior to them being turned over to the Town.

Motion Carried Unanimously / Tabled / Defeated / Carried

Moved By Councillor Larry Creed

Seconded By Councillor Cindy MacLean

That a letter be sent to the contractor and developer, after the current work has been completed, informing them of the procedures and regulations that they are required to comply with when there is an intention to connect to, or interact with, assets owned by the Utility Company.

Motion Carried Unanimously / Tabled / Defeated / Carried

5. Adjourn

The meeting was adjourned at 8.29 AM

John MacFarlane

Chair John MacFarlane