

TOWN OF THREE RIVERS PLANNING BOARD

JOB DESCRIPTION

December, 2022

The Town of Three Rivers Planning Board consists of up to 7 members, including Council representatives.

The Planning Board provides advice and assistance in respect of planning matters affecting the Town of Three Rivers, specifically:

- a. To review and provide Council with recommendations on applications for Official Plan Amendments
- b. To review and provide Council with recommendations on applications for Zoning Bylaw Amendments
- c. To review applications and make recommendations for Development Permits as provided for in the Zoning Bylaw that the Development Officer does not have authority to approve
- d. Any other applications or duties which may be specifically referred by Council to the Planning Board, and
- e. other duties and powers as prescribed by the Planning Act of Prince Edward Island or its successor legislation.

Members of a planning board hold office until their successors are appointed by Council.

Planning Board members can expect to meet monthly at a minimum, with occasional extra meetings as required.

The Town of Three Rivers will supply Planning Board with administrative staff to support the performance of duties.

Members of Planning Board will receive compensation in accordance with the Town's Remuneration Bylaw .