

Street Vendors Permit Application

Town of Three Rivers Street Vendors Bylaw #20xx-xx



SECTION 1: Applicant Information

Full Name:

Postal / Zip Code:

Mailing Address:

Home Phone:

Cell Phone:

Email:

OFFICE USE ONLY:

Date received:

Received by:

Case No:

Application fee:

Receipt No:

SECTION 2: Application Type

If you are a single street vendor complete part 2A.

If you are an event organizer, applying on behalf of two or more vendors complete 2B.

2A: Street Vendor

Business name:

Please describe the event and proposed vending arrangement eg, 'food truck', 'cart', 'table' etc

2B: Event Organizer

Event Name:

Please describe the event and proposed vending arrangements eg, 'food truck', 'carts', 'tables' etc

SECTION 3: Proposed Vending Site (Privately Owned Land)

Please complete this section if you intend to trade from privately owned land.

Address:

Parcel Identification Number (PID)

What is the site currently used for?

Is any part of the vending location within 50 ft (15.24 metres) of a neighbouring dwelling?

Yes No (✓)

SECTION 4: Preferred Sites (Town Owned Land)

Please complete this section if you intend to apply for a Preferred Site.

Please indicate your choice of three preferred sites in order of preference. Each location will have a unique site reference available from the attached maps.

Site 1:

Site 2:

Site 3:

SECTION 5: All Other Sites (Town Owned Land)

Please complete this section if you intend to trade from Town owned land not listed as a Preferred Site.

Address:

Parcel Identification Number (PID)

Is any part of the proposed vending location within 50 ft (15.24 metres) of a neighbouring dwelling?

Yes No (✓)

SECTION 6: Applicants Checklist

Applicants are required to confirm the following information has been provided with this application. Failure to provide the required information will delay the application process and may result in a permit being refused.

All applicants:	
• Full completed and signed application form.	<input type="checkbox"/> Yes (✓)
• Property Owner's Permission Letter	<input type="checkbox"/> Yes (✓)
• A lot plan showing the location of the proposed vending site.	<input type="checkbox"/> Yes (✓)
• Insurance documentation with liability coverage as per section 3.4(b) of the Town of Three Rivers Street Vendors Bylaw 2024 01	<input type="checkbox"/> Yes (✓)
• Photographs of vending facility eg the proposed food truck, cart, table etc	<input type="checkbox"/> Yes (✓)
Applicants for Commercial Floating Dock:	
• Certificate from qualified engineer certifying design and construction of dock.	<input type="checkbox"/> Yes (✓)

SECTION 7: Signatures

The applicant acknowledges that he/she has read the Town of Three Rivers Mobile Vendors Bylaw in its entirety, fully understands the terms and conditions as outlined and has fully disclosed all details and components related to an application for a Mobile Vending License.

Applicant Name (print and sign): _____/_____

Date: _____

SECTION 8: HOLD HARMLESS AGREEMENT

_____ (Name of Applicant) shall indemnify and hold the Town of Three Rivers harmless from and against all liability, loss, claims, demands, costs, and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence or acts or omissions by the above named, their officers, agents, employees, or others for whom they are responsible at law arising out of any cause whatsoever, either direct or indirect, through its operation under a Mobile Vendors License in connection with

_____ (the name of the mobile vending business).

Protection of Privacy - The personal information requested on this form is collected under the authority of Section 11(1)(b) of the Bylaw to Regulate Access to Information and Protection of Personal Information, Three Rivers Bylaw 2020-02, and will be protected under Section 16 of that Bylaw. It will be used for the purpose of issuing development permits and related documents pertaining to the Planning Department of the Town of Three Rivers. Direct any questions about this collection to Access to Information and Protection of Privacy Coordinator, 172 Fraser Street, PO Box 546 Montague COA 1R0 Pone (902) 838 2528

Notes To Applicant

- Applicants are advised to familiarize themselves with the terms of the Street Vendors Bylaw before making an application for a permit.
- The allocation of Preferred Sites is based upon availability and the compatibility of the proposed vending facility with the chosen location. Early applications for these sites are encouraged.
- Applicants seeking a Preferred Site may be offered an alternative location if there is no availability.
- Event Organizers may apply for all vendors participating at their event. They may also advise participating vendors to make individual applications to the Town.
- Vendors who operate food trucks carts etc, will be subject to a 3-day maximum permit period when located within 50 feet of a neighbouring residential building.
- Where a site is proposed on private property the maximum period a permit will last for is 20 days. A proposal more than 20 days may require additional consent under the Town of Three Rivers Development Bylaw. Please speak to Town staff for further information.
- Vendors operating from private property are individually responsible for obtaining a property owners consent as well as suitable insurance and any other certification(s).
- The Town encourages all vendors to maintain their sites in a clean and presentable condition. Failure to dispose of waste correctly or operations that harmfully impact on neighbouring properties will be subject to fines and/or withdrawal of the permit by the Town.