

**Minutes**  
**Town of Three Rivers**  
**Regular Council Meeting**

August 12, 2019  
Cavendish Farms Wellness Centre

Members Present	Mayor Ed MacAulay, Councillor Wayne Spin, Deputy Mayor Debbie Johnston, Councillor John MacFarlane, Councillor Jane King, Councillor Alan Munro, Councillor Gerard Holland, Councillor Ronnie Nicholson, Councillor Cameron MacLean, Councillor David McGrath, Councillor Cindy MacLean, Councillor Cody Jenkins, Councillor Isaac MacIntyre
Staff Present	CAO Jill Walsh, Manager of Community Services Dorothy Macdonald, Administrative Assistant Chantale Ansems, Recreation & Events Coordinator Josh Whitty, Administrative Assistant Hannah Bell, Accountant Ashley Higginbotham, Administrative Assistant Chelsey Leard
Others Present	6 public, 1 media

**1. Call to Order**

Mayor MacAulay called the meeting to order at 7:00 pm. He introduced the administrative staff: Ashley Higginbotham, Hannah Bell, Chelsey Leard, Josh Whitty, Chantale Ansems, and Dorothy Macdonald.

**2. Approval of Agenda**

**Moved By** Councillor MacFarlane  
**Seconded By** Councillor Nicholson

that the agenda be approved as presented.

**Motion Carried Unanimously (19-217)**

**3. Disclosure of Conflict of Interest**

There was none.

**4. Adoption of Minutes of July 8, 2019, Regular Council Meeting**

**Moved By** Councillor MacFarlane  
**Seconded By** Councillor McGrath

that the minutes of the July 8, 2019, Regular Council Meeting be adopted as written.

**Motion Carried Unanimously (19-218)**

**5. Delegations, Special Speakers and Public Input**

Mr. Merrill Scott questioned the status of the Queens Road sidewalk, and various items that could be connected to upcoming agenda item 6.4.2 Administration Offices Steering Committee.

**6. Reports**

**6.1 RCMP Report**

Corporal Rae Lynn Downey presented the report.

**6.2 Report from Development Officer, Niall MacKay**

**Moved By** Councillor Jenkins  
**Seconded By** Councillor McGrath

that the Town of Three Rivers re-affirm that the portion of Kennedy Street from MacLaren to the end and the portion of Rink Street from Kennedy to Fraser will be transferred to the Province.

**Motion Carried Unanimously (19-219)**

**6.3 Planning Board Report**

**Moved By** Councillor Nicholson  
**Seconded By** Deputy Mayor Johnston

that Council advertise that the September Council meeting will be the public meeting regarding the rezoning of PID 787085 on John Beer Drive from R-1 to R-2.

**Motion Carried Unanimously (19-220)**

## **6.4 CAO Report**

### **6.4.1 Maintenance Building, Grafton Street**

**Moved By** Councillor Jenkins

**Seconded By** Councillor McGrath

that the tender for the construction of the Grafton Street maintenance building be awarded to Gill Construction in the amount of \$256,450 including HST.

**Motion Carried Unanimously (19-221) RESCINDED**

### **6.4.2 Administration Offices--Steering Committee**

**Moved By** Councillor Cameron MacLean

**Seconded By** Councillor McGrath

That an ad-hoc committee, to be composed of the mayor and three councillors, be created with terms of reference as follows:

- Review the needs of the Administration
- Review the terms of the insurance claim from the former Montague Town Hall
- Review the space needs of comparable municipalities
- Review basic space needs for the short term (10 yrs) and the longer term (10-25 yrs)
- Define the basic criteria for space, location, property size, parking, etc.
- Identify property with buildings and vacant properties
- Examine short term needs and define options
- Make recommendations on the most appropriate course of action for the replacement of administrative offices in the former Montague community

**Motion Carried Unanimously (19-222)**

### **6.4.3 Improvements to Three Rivers Sportsplex**

**Moved By** Councillor Jenkins

**Seconded By** Councillor King

That tenders for improvements to the Three Rivers Sportsplex be awarded as follows:

Dehumidifiers: Lowther Refrigeration, \$73,280.30 incl HST

Condensing Unit: Lowther Refrigeration, \$217,070.55 incl. HST

Dasher Boards: Seacor, \$190,152 incl HST

**Motion Carried Unanimously (19-223)**

**6.4.4 Purchase of New Zamboni**

**Moved By** Councillor Jenkins

**Seconded By** Councillor Cameron MacLean

that \$27,978 from the Georgetown reserve fund be used for the purchase of a new Zamboni for the Three Rivers Sportsplex.

**Motion Carried Unanimously (19-224)**

**Moved By** Councillor Holland

**Seconded By** Councillor Nicholson

that the tender for the Zamboni for the Three Rivers Sportsplex be awarded to Saunders in the amount of \$95,785 plus HST.

**Motion Carried Unanimously (19-225)**

**6.4.5 Appointment of Development Officer**

**Moved By** Councillor King

**Seconded By** Councillor Spin

Be it resolved that Niall MacKay be appointed Development Officer of the Town of Three Rivers, with authority to administer the applicable zoning bylaws in the former Rural Municipalities of Lower Montague and Brudenell and the former Town of Montague, effective June 15, 2019, and Council does hereby ratify and approve all decisions and actions of the said Development Officer, including his approval of Development Permits and Subdivisions, from his appointment date to present.

**Motion Carried Unanimously (19-226)**

**6.5 Montague Sewer & Water Corp. Report**

**Moved By** Deputy Mayor Johnston

**Seconded By** Councillor McGrath

that the contract for Engineering Services for a New Aged Sludge Storage Tank be awarded to CBCL in the amount of \$89,000 plus HST.

**Motion Carried Unanimously (19-227)**

**6.6 Georgetown Sewer Report**

**Moved By** Councillor Cameron MacLean  
**Seconded By** Councillor MacFarlane

that CBCL be instructed to go to tender for Option A for the West Street Lift Station upgrades.

**Motion Carried Unanimously (19-228)**

**7. Requests for Decision from Committee of Council Meeting**

**7.1 Request for Decision 19-33-Demolition of Crawford House**

**Moved By** Councillor Jenkins  
**Seconded By** Councillor McGrath

That the contract for demolition and site restoration at 4501 Chapel Road, Cardigan, be awarded to Kings County Construction in the amount of \$9898 plus HST; funds will come from the Village of Cardigan surplus as of September 28, 2018.

**Motion Carried Unanimously (19-229)**

**7.2 Request for Decision 19-25--Cardigan Waterside Park**

**Moved By** Councillor Nicholson  
**Seconded By** Councillor Holland

Be it resolved that the Town of Three Rivers approves in principle of the proposal by Cardigan Communities Development Association to enhance the green space on PID 1072420. Selection and placement of accoutrements must be approved by the CAO or her designate prior to being placed. Once placed, plants, fixtures and trimmings will become the property of the Town and will be maintained as such.

**Motion Carried Unanimously (19-230)**

**7.3 Request for Decision 19-35--Municipal Tax Incentive Program**

**Moved By** Councillor Jenkins  
**Seconded By** Councillor Cindy MacLean

That the Three Rivers Municipal Revitalization Tax Incentive Program Policy TRG-6 be adopted.

**Motion Carried Unanimously (19-231)**

**Moved By** Councillor MacFarlane  
**Seconded By** Councillor Cameron MacLean

that Grants Bylaw Amendment No. 1, Bylaw 2019-12, be read a first time.

**Motion Carried Unanimously (19-232)**

**Moved By** Deputy Mayor Johnston  
**Seconded By** Councillor Cindy MacLean

that Grants Bylaw Amendment No. 1, Bylaw 2019-12, be approved.

**Motion Carried Unanimously (19-233)**

**7.4 Request for Decision 19-39--Provincial Enforcement of Unsightly Properties Act**

**Moved By** Councillor Holland  
**Seconded By** Councillor Jenkins

that the Province be requested to take the necessary steps under the Provincial Unsightly Properties Act to address the property at 444 Rte. 17.

**Motion Tabled (19-234)**

**Moved By** Councillor Jenkins  
**Seconded By** Councillor Holland

that the motion be tabled until the September 9 Regular Council meeting.

**Motion Carried Unanimously (19-235)**

**7.5 Request for Decision 19-40--Holy Trinity Property**

**Moved By** Councillor McGrath  
**Seconded By** Councillor Munro

that the Province be asked to consider the establishment of a Provincial Museum at the former Holy Trinity Church on Grafton Street when exploring restoration and operation of this facility with the local community group.

**Motion Carried Unanimously (19-236)**

**7.6 Request for Decision 19-41--Physician Shortage**

**Moved By** Councillor King  
**Seconded By** Councillor Cindy MacLean

that Council offer its support and endorsement to the motion from the City of Charlottetown to the Ministry of Health requesting the Province to adopt a facilitated

physician recruitment and retention plan, increased physician residency positions, and to commence negotiations and planning for a medical faculty at UPEI.

**Motion Carried Unanimously (19-237)**

**7.7 Request for Decision 19-43--Application to Community Revitalization Program**

**Moved By Councillor Spin**

**Seconded By Councillor Munro**

that the Town of Three Rivers make an application to the Rural Growth Initiative Programs to fund the Cardigan Ball Field Lighting Project, and that the project be designated as priority number 1.

Council understands and commits that it will be responsible for its designated share of the total eligible costs of the project, and will assume responsibility for any and all operating and maintenance costs resulting from the project.

**Motion Carried Unanimously (19-238)**

**8. Correspondence**

**8.1 Mr. Peter Hammill, DeLong & Associates**

**9. Appointment of Administration Offices Steering Committee**

The Mayor appointed the following members of the Administration Offices Steering Committee: Mayor MacAulay, Chair, and Deputy Mayor Johnston, Councillor Nicholson and Councillor Jenkins, Members.

**10. Adjournment**


**Moved By Councillor Spin**

**Seconded By Deputy Mayor Johnston**

that the meeting be adjourned.

**Motion Carried Unanimously (19-239)**

This meeting was adjourned at 8:45 pm.

  
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Jili Walsh  
CAO

  
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Edward MacAulay  
Mayor