



Minutes
Town of Three Rivers
Regular Council Meeting

June 14, 2021, 7:00 pm
Cavendish Farms Wellness Centre

- Members Present Mayor Ed MacAulay, Deputy Mayor Debbie Johnston, Councillor Larry Creed, Councillor Cody Jenkins, Councillor Jane King, Councillor John MacFarlane, Councillor Cameron MacLean, Councillor Cindy MacLean, Councillor David McGrath, Councillor Paul Morrison, Councillor Alan Munro, Councillor Ronnie Nicholson
- Staff Present CAO Jill Walsh, Manager of Corporate Services Danielle Herring, Manager Community Services Dorothy Macdonald, Clerk of Council Joan Marks
- Others Present Audio Technician Phil Bulpitt
 2 media
 22 public

1. Call to Order

Mayor MacAulay called the meeting to order at 7:00 pm.

The Mayor congratulated the Cardigan Fire Department on their successful recruitment drive and thanked the MRHS Art Department and Lucky Bean Cafe for working with the Three Rivers Recreation Department to recruit volunteers to improve the skate park.

2. Approval of Agenda

21-140

Moved By Councillor MacFarlane

Seconded By Deputy Mayor Johnston

THAT the agenda be approved as presented.

Motion Carried Unanimously

3. Disclosure of Conflict of Interest

There were none.

4. Adoption of May 10, 2021 Minutes of Regular Council Meeting

21-141

Moved By Councillor King

Seconded By Councillor McGrath

THAT the minutes of the May 10, 2021 Regular Council Meeting be adopted as written.

Motion Carried Unanimously

5. RCMP Report

Cst Hugh Panelas presented report.

6. Presentations and Delegations

Mr. Paul DesRoches expressed a wish to enable snowmobilers to get to the Riverhouse Inn, and requested a beeper for the crosswalk at Queens Road and Main Street.

Ms. Yvette Lunn requested sidewalks be considered for John Beer Drive, MacLean Avenue, MacLaren Avenue and Riverside Drive.

7. Reports

7.1 Emergency Management Standing Committee Report

Councillor Munro presented the report.

7.2 Planning Board Report

7.2.1 Rezoning bylaws - PIDs 195537, 195511, 195529 & 195552, Annear Dr, Main St & Donald MacLeod Dr, Montague

21-142 **RESCINDED**

Moved By Councillor King

Seconded By Councillor Cameron MacLean

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'B' of the Town of Montague Zoning Bylaw 2016-02, Bylaw #2021-06, be read a second time.

Motion Carried Unanimously

21-143 **RESCINDED**

Moved By Councillor King

Seconded By Deputy Mayor Johnston

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'B' of the Town of Montague Zoning Bylaw 2016-02, Bylaw #2021-06, be approved.

Motion Carried Unanimously

21-144 RESCINDED

Moved By Councillor King

Seconded By Deputy Mayor Johnston

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'B' of the Town of Montague Zoning Bylaw 2016-02, Bylaw #2021-06, be adopted.

Motion Carried Unanimously

21-145 RESCINDED

Moved By Councillor King

Seconded By Councillor MacFarlane

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'B' of the Town of Montague Zoning Bylaw 2016-02, Bylaw #2021-07, be read a second time.

Motion Carried Unanimously

21-146 RESCINDED

Moved By Councillor King

Seconded By Councillor Cameron MacLean

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'B' of the Town of Montague Zoning Bylaw 2016-02, Bylaw #2021-07, be approved.

Motion Carried Unanimously

21-147 RESCINDED

Moved By Councillor King

Seconded By Councillor McGrath

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'B' of the Town of Montague Zoning Bylaw 2016-02, Bylaw #2021-07, be adopted.

Motion Carried Unanimously

21-148 RESCINDED

Moved By Councillor King

Seconded By Councillor McGrath

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'B' of the Town of Montague Zoning Bylaw 2016-02, Bylaw #2021-08, be read a second time.

Motion Carried Unanimously

21-149 RESCINDED

Moved By Councillor King
Seconded By Councillor Creed

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'B' of the Town of Montague Zoning Bylaw 2016-02, Bylaw #2021-08, be approved.

Motion Carried Unanimously

21-150 RESCINDED

Moved By Councillor King
Seconded By Councillor McGrath

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'B' of the Town of Montague Zoning Bylaw 2016-02, Bylaw #2021-08, be adopted.

Motion Carried Unanimously

21-151 RESCINDED

Moved By Councillor King
Seconded By Councillor MacFarlane

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'B' of the Town of Montague Zoning Bylaw 2016-02, Bylaw #2021-09, be read a second time.

Motion Carried Unanimously

21-152 RESCINDED

Moved By Councillor King
Seconded By Deputy Mayor Johnston

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'B' of the Town of Montague Zoning Bylaw 2016-02, Bylaw #2021-09, be approved.

Motion Carried Unanimously

21-153 RESCINDED

Moved By Councillor King
Seconded By Councillor Nicholson

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'B' of the Town of Montague Zoning Bylaw 2016-02, Bylaw #2021-09, be adopted.

Motion Carried Unanimously

7.2.2 Rezoning bylaw - PID 890988, Lot 20-1 Kent St, Georgetown

21-154 RESCINDED

Moved By Councillor King

Seconded By Councillor Cindy MacLean

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'A' of the Town of Georgetown Zoning & Subdivision Control (Development) Bylaw 2018, Bylaw #2021-10, be read a second time.

Motion Carried Unanimously

21-155 RESCINDED

Moved By Councillor King

Seconded By Councillor McGrath

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'A' of the Town of Georgetown Zoning & Subdivision Control (Development) Bylaw 2018, Bylaw #2021-10, be approved.

Motion Carried Unanimously

21-156 RESCINDED

Moved By Councillor King

Seconded By Councillor Cindy MacLean

BE IT RESOLVED THAT the Bylaw to Amend Appendix 'A' of the Town of Georgetown Zoning & Subdivision Control (Development) Bylaw 2018, Bylaw #2021-10, be adopted.

Motion Carried Unanimously

7.2.3 Application for Temporary Commercial Permit - PID 196485, 567 Main Street, Montague

21-157

Moved By Councillor King

Seconded By Councillor Nicholson

BE IT RESOLVED THAT the application for a temporary commercial permit for a food truck on the Copper Bottom property, PID 196485, be approved for a trial 8-week period, with the possibility of a 12-week extension, on condition that the applicant:

- apply for and receive a sign permit for the sandwich board sign providing notice of public parking at waterfront; and

- implement the proposed solutions to the potential intensification of pre-existing parking issues and concerns from the introduction of a Food Truck on the site as detailed in an email from Ashley Condon dated May 19, 2021; and
- provide waste/grease disposal information.

Motion Carried Unanimously

7.2.4 Application for Private Utility (Ground Mount Solar Panels) - PID 1015262, 1205 Route 17, Lower Montague

21-158

Moved By Councillor King

Seconded By Councillor Munro

BE IT RESOLVED THAT the application for a private utility structure of ground mounted solar panels (65 ft. by 8 ft.; 520 sq. ft.) on PID 1015262 be approved on the condition the applicant submit plans stamped and signed by a certified engineer.

Motion Carried Unanimously

7.2.5 Application for Institutional Development - PID 1107382, 805 Brudenell Point Road, Brudenell

21-159

Moved By Councillor King

Seconded By Councillor MacFarlane

BE IT RESOLVED THAT the development of Building 3 (14,359 sq. ft. building footprint) (dormitory building to house 175 residents with associated classrooms, washrooms, laundry and dining room), Building 4 (12,443 sq. ft.) (underground kitchen, connecting to Building 3 in the basement), and the parking lots, as indicated on Drawing No. C1 – Overall Site Plan, dated 04.13.2021, File No. 219035 by the architecture firm Nine Yards, be approved on the following conditions:

1. Meeting any requirements of the Department of Transportation and Infrastructure with regards to the proposed Storm Water Management Plan;
2. Meeting any conditions established by the Department of Environment, Energy and Climate Action with regards to the proposed Septic System Plan;
3. The on-site sewerage disposal system be built in accordance with the SCL Engineering (2005) Ltd. Drawing No. C1, dated 04/13/2021, (File No. 219035) and be signed and certified by a licensed professional;

4. Submission of a copy of the septic system registration form;
5. Submission of a footing plan (signed and stamped certified by a Prince Edward Island Land Surveyor or a certified Prince Edward Island Engineer) immediately after the footings are poured, and prior to any further construction taking place. The Plan must include all crucial information needed to confirm the proposed development location conforms to the Bylaw (ie. Setbacks and Footing Dimensions).

Motion Carried Unanimously

7.3 CAO Report

7.3.1 Planning Technician position

CAO Jill Walsh provided background for the changes to this position.

21-160

Moved By Councillor King

Seconded By Councillor Nicholson

BE IT RESOLVED THAT the job description for Planning Technician is approved.

Motion Carried Unanimously

21-161

Moved By Councillor Cameron MacLean

Seconded By Councillor Cindy MacLean

BE IT RESOLVED THAT "Planning Technician" be added to the Three Rivers salary grid at Band 5.

Motion Carried Unanimously

21-162

Moved By Councillor Cindy MacLean

Seconded By Councillor Creed

BE IT RESOLVED THAT resolution #21-109, passed by Council on May 10, 2021, is rescinded.

Motion Carried Unanimously

21-163

Moved By Councillor Creed

Seconded By Councillor Cameron MacLean

BE IT RESOLVED THAT authority is granted to hire one (1) Planning Technician for the Town of Three Rivers in a permanent position subject to a six-month probationary period.

Motion Carried Unanimously

7.4 Development Permit Report

Report as written.

7.5 Financial Report April 30, 2021

Manager of Corporate Services Danielle Herring spoke to item.

7.6 Protection of Privacy/Access to Information Coordinator Annual Report

Report as written.

8. Requests for Decision from Committee of Council Meeting

8.1 Request for Decision 21-20 Online Voting

21-164

Moved By Councillor Creed

Seconded By Councillor McGrath

WHEREAS online voting offers greater flexibility to voters of Three Rivers to participate in municipal elections, and

WHEREAS the security and dependability of online voting have become reliable, and

WHEREAS online voting can replace mobile polls and mail-in ballots, and

WHEREAS a voter who requires the third advanced poll day which was previously available may also take advantage of online voting, and

WHEREAS the estimated cost of such an election is \$52,000 for Three Rivers, therefore

BE IT RESOLVED THAT the Town of Three Rivers approve the option as offered by Elections PEI in correspondence dated June 3, 2021, for the 2022 municipal general election to consist of the regular election day polls and two days of advanced polls, plus online voting.

Motion Carried Unanimously

8.2 Request for Decision 21-30 One Ton Truck with Dump Box

There was some discussion of disposal schedule for used vehicles.

Councillors Munro and Creed opposed.

21-165

Moved By Councillor King

Seconded By Councillor McGrath

BE IT RESOLVED THAT a 2022 one-ton Regular Cab 4x4 with dump box be ordered from Summerside Chrysler Dodge for \$69,805 plus taxes and extended warranty.

Carried

2 opposed

8.3 Request for Decision 21-31 EMO Committee Terms of Reference

21-166

Moved By Councillor MacFarlane

Seconded By Councillor Nicholson

BE IT RESOLVED THAT the membership of the Municipal Emergency Management Standing Committee be amended to provide for two or more members of Council in addition to the Chair and the two members who may be members of the community or of Council, and that the revised terms of reference for the Committee be adopted.

Motion Carried Unanimously

8.4 Request for Decision 21-32 Elections Bylaw

21-167

Moved By Deputy Mayor Johnston

Seconded By Councillor Cindy MacLean

BE IT RESOLVED THAT the Bylaw to Regulate Municipal Elections, Bylaw #2021-04, be read a first time.

Motion Carried Unanimously

21-168

Moved By Councillor Cindy MacLean

Seconded By Deputy Mayor Johnston

BE IT RESOLVED THAT the Bylaw to Regulate Municipal Elections, Bylaw #2021-04, be approved.

Motion Carried Unanimously

8.5 Request for Decision 21-33 Cloggeroo 2021

Motion:

BE IT RESOLVED THAT, upon receiving a Certificate of Insurance showing the Town as an additional insured on the Festival's liability insurance, Three Rivers will support and allow:

- The erection of the Cloggeroo festival tent off West Street
- Parking for musicians, crew, and disabled parking on the green space; areas should be kept as confined as reasonable to prevent undue damage to the green space
- Sharing of notices and information on the Town sign, social media and website as possible
- Curfew extended to 1:00 am on the nights of Aug 13-15
- The use of Town land on Burnt Pt Rd for a campground Aug. 12-15
- Application for a liquor license for the festival

Amendment:

21-169

Moved By Councillor Munro

Seconded By Councillor McGrath

THAT the motion be amended to show the curfew for Sunday, August 15th as 9:00 pm.

21-170

Moved By Councillor Nicholson

Seconded By Councillor Creed

BE IT RESOLVED THAT, upon receiving a Certificate of Insurance showing the Town as an additional insured on the Festival's liability insurance, Three Rivers will support and allow:

- The erection of the Cloggeroo festival tent off West Street
- Parking for musicians, crew, and disabled parking on the green space; areas should be kept as confined as reasonable to prevent undue damage to the green space
- Sharing of notices and information on the Town sign, social media and website as possible
- Curfew extended to 1:00 am on the nights of Aug 13 and 14 and 9:00 pm on the night of Aug 15
- The use of Town land on Burnt Pt Rd for a campground Aug. 12-15
- Application for a liquor license for the festival

Amendment Carried Unanimously

Main Motion Carried Unanimously

8.6 Request for Decision 21-34 Cardigan Wharf

21-171

Moved By Councillor Cameron MacLean

Seconded By Councillor McGrath

WHEREAS the Cardigan Bay Boaters Association sought amendments to the user agreement for the Cardigan wharf, and

WHEREAS compromises acceptable to both parties have been negotiated, therefore

BE IT RESOLVED THAT Three Rivers amend the previously authorized agreement with the Cardigan Bay Boaters Association for access to and use of the Cardigan wharf for the 2021 season, as presented in the agenda package, and execute the agreement.

Motion Carried Unanimously

9. Correspondence for Information

10. Appointments

The Mayor appointed Councillors Paul Morrison and Cody Jenkins to the Emergency Management Standing Committee.

11. Adjournment

21-172

Moved By Councillor MacFarlane

Seconded By Councillor McGrath

THAT the meeting be adjourned.

Motion Carried Unanimously

The meeting was adjourned at 7:42 pm.

Jill Walsh

Jill Walsh
CAO

Ed MacAulay

Ed MacAulay
Mayor