

Gardener

Town of Three Rivers



The Town of Three Rivers (“TOTR”) is a town within Kings County in beautiful Prince Edward Island that was incorporated on September 28, 2018, through an amalgamation of seven municipalities and adjacent unincorporated areas. TOTR has continued to prosper and grow since its early days, and now its diverse communities thrive in their own unique ways, from tourism, culture and arts, agriculture, environmental engineering, hospitality and more, which makes TOTR the dynamic, flourishing town that it is today.

The Town of Three Rivers is currently seeking a **Gardener**.

The Opportunity

Reporting to the Maintenance Supervisor, the Gardener focuses on maintaining the health and appearance of municipal greenspaces by planting, watering, pruning, weeding, and fertilizing various plants, trees, and shrubs. Responsibilities include mowing lawns, clearing walkways of debris, and using landscaping equipment such as mowers and trimmers while following safety regulations. The position also involves monitoring plant health, managing pests with eco-friendly methods, installing and repairing irrigation systems, and assisting with landscape design. Additionally, it requires maintaining gardening tools, ensuring public areas remain clean and visually appealing, providing plant care information to the public, and adhering to environmental best practices. The role may also involve training staff and performing general public works duties as needed.

Who You Are

As an ideal candidate, you understand regional plants, plant care, and landscape design. You can identify and manage pests and weeds using environmentally friendly methods. As a Gardener, you are able to operate and maintain gardening equipment, machinery and structures such as fencing or edging, and work independently without supervision. Strong communication and customer service skills are essential. The role requires physical labor, including lifting, bending, and standing for long periods, as well as working outdoors in all weather conditions.

Qualifications

- High school diploma or equivalent; certification in horticulture or related field preferred.
- Minimum of 2 years of experience in gardening, landscaping, or a related field.
- A Red Seal in a related field is considered an asset.
- Valid Driver’s License, First Aid and WHMIS are required.

The Town of Three Rivers is committed to employment equity and diversity and encourages applications from all qualified candidates including women, people of any sexual orientation, gender identity, or gender expression; Indigenous peoples; visible minorities and racialized people; people with disabilities and all other equity deserving groups.

The Town of Three Rivers offers an attractive benefits package including a pension plan and medical/dental coverage.
Salary Range: \$21.72 - \$24.13/hour

To apply for this unique leadership opportunity, please submit your application to dmacdonald@threeriverspei.com on or before **March 27 2025** and **state the title of the position in the subject line of your e-mail**.

, , We thank all applicants for their interest, however only those under consideration for the role will be contacted.

Municipal Gardener

POSITION: Municipal Gardener

RESPONSIBLE TO: Maintenance Supervisor

NATURE OF WORK: This role involves monitoring the health of all plants and greenspaces, watering and feeding plants, planting, cultivating, trimming, weeding and caring for a variety of plants, trees, and shrubs to ensure the aesthetic appeal and health of municipal landscapes. Fertilizing and mowing greenspaces, ensuring walkways are free of debris and litter. You should know how to use and maintain landscaping equipment, including mowers, trimmers, and fertilizers, while following health and safety regulations.

Note:

This job posting reflects the general details considered necessary to describe the principal functions of the job identified and shall not be construed as a detailed description of all the work requirements that may be inherent in such classification.

Note: The incumbent shall ensure that the confidentiality of Town affairs is respected and practiced at all times.

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ORGANIZATIONAL RELATIONSHIPS:

- Responsible to the Maintenance Supervisor for the maintenance and beautification of public parks, gardens, and green spaces within the municipality.

PRIMARY FUNCTIONS/ACCOUNTABILITIES:

- Plant, water, prune, and fertilize flowers, trees, shrubs, and lawns.
- Install and maintain seasonal plants.
- Mulch, edge and weed gardens.
- Mow, edge, aerate, and fertilize lawns in public areas to ensure a well-maintained appearance.
- Sweep and properly discard grass clippings, leaves, and other gardening debris to keep garden beds and walkways neat and free of clutter.
- Monitor and maintain the health of plants.
- Assist in the planning and implementation of landscape designs and seasonal displays by recommending plants based on sunlight, soil condition and watering needs.
- Identify and manage pests and weeds using environmentally friendly methods.
- Keep up to date on current gardening and pest-control techniques.
- Install, maintain, and repair irrigation systems to ensure efficient water usage.
- Operate gardening and machinery, such as mowers, trimmers, and leaf blowers.
- Operate and regularly maintain and repair gardening equipment and structures, such as sharpening and disinfecting shovels, shears, and lawnmower blades, and fixing fencing or edging.
- Maintain the cleanliness and aesthetic appeal of public green spaces, including pathways, benches, and decorative elements.
- Provide information and assistance to the public regarding plant care and municipal gardening initiatives.
- Adhere to safety protocols and guidelines to ensure a safe working environment.
- Follow municipal guidelines and environmental best practices to promote sustainability in gardening and landscaping.

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- Monitor and maintain all garden infrastructure (e.g. painting).
- Assist with other general public work duties as required.
- Guide and direct staff, in day-to-day operations.
- Stay up to date with training, as required.

REQUIRED COMPETENCIES:

- Knowledge of regional plants.
- Knowledge of plant care, landscape design, and pest management.
- Ability to operate light and medium gardening equipment and machinery.
- Strong communication and customer service skills.
- Ability to perform physical labor, including lifting heavy objects, bending, and standing for extended periods.
- Excellent worker who can perform gardening duties without supervision.
- Ability to work outside in all weather conditions.
- Valid Driver's License.
- First Aid and WHMIS.

EDUCATION AND EXPERIENCE:

- High school diploma or equivalent; certification in horticulture or related field preferred.
- Minimum of 2 years of experience in gardening, landscaping, or a related field.
- A Red Seal in a related field is considered an asset.

Acknowledgement:

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